

BOARD OF HEALTH MEETING



Public Health
Prevent. Promote. Protect.

Canton City Health District

**Monday, July 24, 2017
@ 12:00pm**



Board of Health Meeting
Monday, July 24, 2017 @ 12:00pm – Board Room

Agenda

Public Health
Prevent. Promote. Protect.

Canton City Health District

1. Call to Order and Roll Call
2. Approve June 26, 2017 Board of Health Meeting Minutes
3. Approve List of Bills: \$304,024.19
4. Approve Personnel:
 - a. Probationary Period Ending for Sarah Mann, Effective June 27, 2017
 - b. Resignation of Rochelle Reamy Effective July 21, 2017
5. Approve Resolutions:
 - a. 2017-11: Approval of Strategic Plan 2020
 - b. 2017-13: Abatement of Public Nuisances
6. Approve Recommendations of the Hearing Officer for July 24, 2017
7. Authorize a Contract with Jon Elias, MD as the Health Department's Medical Director for \$13,500.00 for a Period of September 1, 2017 through August 31, 2018 (\$1,000.00 a Month Plus up to \$1,500.00 for Reimbursement for Travel and Training)
8. Approve Travel Authorization
 - a. Courtney Rusnak, APC Monitoring and Inspections Technician, for Travel from 7/31/17 to 8/4/17, Asbestos Inspector/Management Planner Training in Eastlake, OH at a Cost not to Exceed \$756.40 (2331)
 - b. Pamela Gibbs, Health Services Coordinator, for Travel from 7/8/17 to 7/9/17, Grant Requirements and Ohio Community Planning Group Meeting in Columbus, OH at a Cost not to Exceed \$237.13 (2318)
9. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC
 - c. Laboratory
 - d. OPHI/Surveillance
 - e. THRIVE
 - f. Environmental Health
 - g. Air Pollution Control
 - h. Vital Statistics
 - i. Fiscal
 - j. Health Commissioner
 - k. Accreditation Team
 - l. Quality Improvement
10. Other Business
11. Next Meeting: Monday, August 28, 2017 at 12:00pm
12. Adjournment



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday June 26, 2017 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, June 26, 2017 at 12:01 PM with a quorum present.

Dr. Hickman, Mr. Wyatt and Dr. Fiorentino were present. Dr. Lakritz arrived at 12:16 PM. Also present were James Adams, Christi Allen, and Robert Knight.

Approve May 22, 2017 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the May 22, 2017 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$444,523.69

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the list of bills totaling \$444,523.69. Motion passed unanimously.

Executive Session to Discuss the Compensation of a Public Employee and Matters Required to Be Kept Confidential

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to enter executive session to discuss the compensation of a public employee and matters required to be kept confidential. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Fiorentino – Yes

Motion passed unanimously. The Board entered executive session at 12:07 PM. The Board returned from executive session at 12:16 PM.

Dr. Lakritz arrived at this time.

Write Off of a Patient Balance (MRN33243) for \$110.00

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve a patient write off for MRN #33243 for \$110.00. Motion passed unanimously.

Approve Personnel

a. Resignation of LaToya Dickens, Project Coordinator (PT6), Effective June 16, 2017

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to accept the resignation of LaToya Dickens, Project Coordinator (PT6), effective June 16, 2017. Motion passed unanimously.

b. Agreement with Latoya Dickens to Provide Nurse Practitioner Services on an As-Needed Basis from June 26, 2017 to December 31, 2017

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve an agreement with Latoya Dickens to provide Nurse Practitioner services on an as-needed basis, at a rate of \$35.48 per hour, from June 26, 2017 to December 31, 2017. Motion passed unanimously.

c. Appointment of Environmental Health Technician (R3)

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the appointment of Darl Walton as a full-time Environmental Health Technician (R3) at \$36,454.28 with a ½ step increase to \$37,168.28 after satisfactory completion of a 90-day probationary period with a start date of June

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27, 2017. Mr. Walton will receive 3.5 vacation days starting August 1, 2017 to be used by December 31, 2017, 10 vacation days starting January 1, 2018 and 1 day of personal holiday immediately. Motion Passed unanimously.

d. Appointment of Public Health Nurse III (R6)

This agenda item was removed. No action taken.

e. Public Health Clerk I – Vital Statistics (R1) Job Description

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the Public Health Clerk I – Vital Statistics (R1) job description. Motion pass unanimously.

f. Public Health Clerk II - Vital Statistics (R2) Job Description

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the Public Health Clerk II – Vital Statistics (R2) job description. Motion pass unanimously.

Approve Resolutions

a. 2017-11: Approval of Strategic Plan 2020

Mr. Wyatt moved and Dr. Lakritz seconded a motion to table this agenda item until the next regular meeting of the Board of Health on July 24, 2017. Motion passed unanimously.

b. 2017-12: Amendment of Canton Health Code 207.21

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve resolution 2017-12 amending section 207.21 of the health code. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for June 26, 2017

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the recommendations of the hearing officer for June 26, 2017. Motion passed unanimously.

Approve FY2018 Women, Infants, and Children (WIC) Grant Application and Initial Budget in the Amount of \$1,398,997.00 (Grant period runs from 10/1/2017 to 09/30/2018) With the Following Sub-grantees for this Grant Cycle:

- a. Alliance City Health Department Contract in the Amount of \$117,489.00
- b. Massillon City Health Department Contract in the Amount of \$138,229.00
- c. Stark County Health Department Contract in the Amount of \$386,891.00

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the FY2018 Women, Infants and Children (WIC) grant application and initial budget in the amount of \$1,398,997.00 with a grant period from 10/1/2017 to 9/30/2018 and with the above sub-grantees. Motion passed unanimously.

Approve FY2018 Personal Responsibility Education Program (PREP) Grant Application and Initial Budget in the Amount of \$174,000.00 (Grant period runs from 8/1/2017 to 7/31/2018)

This agenda item was removed.

Authorize a Contract with the Stark County Health Department for the FY2018 Public Health Emergency Preparedness (PHEP) Grant in the Amount of \$96,915.00 (Grant period runs from 07/01/2017 to 06/30/2018)

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to authorize a contract with the Stark County Health Department for the FY2018 Public Health Emergency Preparedness (PHEP) grant in the amount of \$96,915.00 with a grant period from 7/1/2017 to 6/30/2018. Motion passed unanimously.

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Approve Agreement with Ohio Department of Health to Perform Tobacco Enforcement Smoke Free Investigations for a Fee not to Exceed \$125.00 per Completed Investigation from July 1, 2017 through June 30, 2019

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with Ohio Department of Health to perform tobacco enforcement smoke free investigations from July 1, 2017 through June 30, 2019. Motion passed unanimously.

Approve the Following THRIVE Faith-based and Grass Roots Organization Grantees:

- a. New Baltimore Community Church – Abide Ministries in the Amount of \$9,140.00 for the Period of July 1, 2017 to June 30, 2018
- b. Canton Calvary Mission in the Amount of \$24,652.00 for the Period of July 1, 2017 to June 30, 2019
- c. Sherrick Road Church of God – Family Lift Center in the Amount of \$16,298.00 for the Period of July 1, 2017 to June 30, 2019
- d. Hannah’s House 119 in the Amount of \$11,407.00 for the Period of July 1, 2017 to June 30, 2019
- e. Mary Church Terrell Federated Club in the Amount of \$18,980.00 for the Period of July 1, 2017 to June 30, 2019

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the above THRIVE faith-based and grass roots organization grantees. Motion passed unanimously.

Approve Travel Authorization

- a. Janet Frank, WIC Dietitian, for Travel from 6/26/17 to 6/28/17, Breastfeeding Champion Training for Outpatient Breastfeeding Supporters in Columbus, OH at a Cost not to Exceed \$520.26 (2316)
- b. Dawn Miller, THRIVE Project Manager, for Travel from 6/27/17 to 6/30/17, Ohio Institute for Equity in Birth Outcomes in Columbus, OH at a Cost not to Exceed \$794.89 (2314)
- c. Sharon Foster, WIC Clinic Assistant, for Travel from 7/12/17 to 7/13/17, WIC Counseling Course in Columbus, OH at a Cost not to Exceed \$131.00 (2316)
- d. Ashley Archer, WIC Clinic Assistant, for Travel from 7/12/17 to 7/13/17, WIC Counseling Course in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- e. Ron Jones, APC Engineer, for Travel from 7/19/17 to 7/20/17, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$367.70 (2331)
- f. Carl Safreed, APC Engineer, for Travel from 7/19/17 to 7/20/17, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$172.70 (2331)
- g. Sam Norman, APC Engineer, for Travel from 7/19/17 to 7/20/17, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$395.00 (2331)
- h. Jennifer Hayden, WIC Breastfeeding Coordinator, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- i. Sarah Mann, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- j. Sarah Milini, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- k. Marquetta Smith, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)
- l. AziaRae Smothers, WIC Peer Helper, for Travel from 8/30/17 to 8/31/17, 2017 Ohio WIC Breastfeeding Conference in Columbus, OH at a Cost not to Exceed \$91.00 (2316)

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Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above out of district travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – National HIV testing day is tomorrow. The SWAP program started on Friday and was a huge success. There were 7 participants with a total of 26 syringes exchanged and three naloxone kits provided.

Dr. Hickman added that he has heard some community members' complaints in relation to the department providing naloxone kits to opioid drug users.

- c. Laboratory – Julie Carman transitioned from full-time to part-time beginning this week.
- d. OPHI/Surveillance – There was a small pertussis outbreak in a daycare facility, with 2 cases. There was also a hand, foot and mouth disease outbreak in the same facility.
- e. Environmental Health – Nothing additional to report.
- f. Air Pollution Control – The new lead(Pb) monitor is now operating at Republic Steel and the first samples have been sent to the lab.

Dust samples recently taken from the Georgetown Road area came back from the lab as very low for lead. Soil samples that were taken in the area also came back very low for lead and other tested metals. All samples were well below established EPA standards for residential contact. The cancer cluster study of the area did not identify any unusual patterns of cancer in the area.

- g. Vital Statistics – Debbie Mazzocca's last day at work, before retirement, will be Friday, July 28, 2017. There will be a retirement celebration that day and the board members are invited to attend.
- h. Fiscal – Nothing additional to report.
- i. Health Commissioner – The SWAP program is off to an impressive start. The department is still searching for Staff Nurse 3 candidates.

Ohio Department of Health has the authority to investigate reports of high blood lead levels and they have delegated that authority to the department. The department is investigating if we'd like to continue with this agreement.

- j. Accreditation Team – Most of the major pre-requirements for our accreditation application have been completed. The Strategic Plan will need to be reviewed and approved by the Board at the board meeting in July to make our application deadline.
- k. Quality Improvement – Nothing additional to report.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the Division reports. Motion passed unanimously.

Other Business

There was no other business.

Announcement of Next Meeting: Monday, July 24, 2017 at 12:00 PM

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, July 24, 2017 at 12:00 PM.

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Adjourn

Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:19 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 06/22/17 - 07/18/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
13363 - VERIZON WIRELESS	9788271539	Monthly Hot Spot Fee (Apr-Dec)	Paid by Check # 621801		06/26/2017	07/10/2017	07/18/2017		07/18/2017	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services											
20114 - LEXISNEXIS	1706219103 (1)	Monthly Database Service Charge (Apr-Dec)	Open		06/30/2017	07/10/2017	07/10/2017			134.50	
50276 - MARK VRABEL FUNERAL HOME	R.Hickel Indigen	Indigent cremation for Ronald Hickel; dod 6/28/17	Edit		07/07/2017	07/11/2017	07/11/2017			495.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$629.50</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	2874	Cleaning of CCHD Offices, 2nd - 4th Quarter (Apr-Dec17)	Open		06/30/2017	07/10/2017	07/10/2017			1,900.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$1,900.00</u>
Account 706.11 - Contract Service Insurance											
1537 - PUBLIC ENTITIES POOL OF OHIO	17/18 PEP Ins.	2017-2018 Liability Insurance Fee	Paid by Check # 621363		05/08/2017	06/28/2017	07/07/2017		07/07/2017	8,045.00	
									Account 706.11 - Contract Service Insurance Totals	Invoice Transactions 1	<u>\$8,045.00</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	6-17 VS	Postage for Vital Statistics	Edit		07/07/2017	07/10/2017	07/10/2017			319.06	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$319.06</u>
Account 734.58 - Supplies Miscellaneous Supplies											
905 - INDEPENDENCE BUSINESS SUPPLY	1398297-0,	1400474-0, 1401427-0	Edit		06/26/2017	07/17/2017	07/17/2017			91.92	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$91.92</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1941 - TREASURER STATE OF OHIO	18200072	2nd Quarter 2017 Tech Fees - Vital Statistics	Open		07/06/2017	07/10/2017	07/10/2017			53,025.84	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$53,025.84</u>
Account 772.20 - Travel Registration/Tuition											
36077 - OHIO PUBLIC HEALTH ASSOCIATION	VS Registration	VS Conference Aug 8, 2017, Columbus (R. Knight & C. Allen)	Paid by Check # 621469		06/26/2017	06/26/2017	07/10/2017		07/10/2017	240.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$240.00</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
42453 - JESSICA BOLEY	Reimb. License	Professional Dietetic Registration Fee Reimb.	Paid by Check # 621435		06/27/2017	06/27/2017	07/10/2017		07/10/2017	60.00	
2886 - JANET R. FRANK	License Reimb.	Professional Dietetic Licensure Fee Reimb.	Paid by Check # 621448		06/27/2017	06/27/2017	07/10/2017		07/10/2017	95.00	



Accounts Payable by G/L Distribution Report

G/L Date Range 06/22/17 - 07/18/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
34370 - LAURA ROACH	Reimb. License	Professional Dietetic Licensure Fee Reimb.	Paid by Check # 621476		06/27/2017	06/27/2017	07/10/2017		07/10/2017	95.00	
								Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals		Invoice Transactions 3	\$250.00
								Department 301001 - Health - Administration Totals		Invoice Transactions 12	\$64,541.49
Department 303001 - Nurses											
Account 705.05 - Professional Services Computer Access Line Fees											
177 - AT&T	330454766406	Service for 2nd fax line in Nursing, 2017	Paid by Check # 621429		06/16/2017	06/26/2017	07/10/2017		07/10/2017	39.13	
13363 - VERIZON WIRELESS	9788116903	Surface 3 service for 2017	Paid by Check # 621802		06/23/2017	07/10/2017	07/18/2017		07/18/2017	80.34	
								Account 705.05 - Professional Services Computer Access Line Fees Totals		Invoice Transactions 2	\$119.47
Account 705.06 - Professional Services Other Professional Services											
51158 - JON ELIAS M D	June17 Reimb.	2nd - 4th quarter Medical Director Services (Apr-Dec)	Paid by Check # 621778		07/06/2017	07/10/2017	07/18/2017		07/18/2017	1,000.00	
186 - AULTMAN HOSPITAL	099915682-9673	Clinic Services, Conformation FTA as needed	Edit		06/30/2017	07/17/2017	07/17/2017			29.50	
38841 - BUCKEYE BIOMEDICAL SERVICES, LLC	10118	Annual PM and calibration services, 2017	Edit		07/17/2017	07/17/2017	07/17/2017			238.60	
								Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 3	\$1,268.10
Account 705.14 - Professional Services Maintenance Contracts											
39134 - RICOH USA INC	5049223782	Maintenance on MCP3503 machine for 2017, Nursing	Edit		07/01/2017	07/10/2017	07/10/2017			158.90	
								Account 705.14 - Professional Services Maintenance Contracts Totals		Invoice Transactions 1	\$158.90
Account 734.12 - Supplies Outside Printing											
50058 - USA QUICKPRINT	307196	Business Cards for Morningstar & Thompson	Edit		06/23/2017	07/12/2017	07/12/2017			53.00	
								Account 734.12 - Supplies Outside Printing Totals		Invoice Transactions 1	\$53.00
								Department 303001 - Nurses Totals		Invoice Transactions 7	\$1,599.47
Department 304001 - Lab											
Account 705.06 - Professional Services Other Professional Services											
51563 - STERICYCLE	1007622946	Infectious Waste Disposal	Edit		06/30/2017	07/12/2017	07/12/2017			124.50	
35693 - CANTON PATHOLOGY ASSOCIATES	May/Jun17	Laboratory Director Services for 2017 (Apr-Dec)	Edit		07/14/2017	07/17/2017	07/17/2017			2,000.00	
51234 - HUNT OPTICS & IMAGING INC	HO-SVINV2017034	Initial Maintenance on BX-51 Microscope, Lab	Edit		07/07/2017	07/17/2017	07/17/2017			100.00	



Accounts Payable by G/L Distribution Report

G/L Date Range 06/22/17 - 07/18/17

51234 - HUNT OPTICS & IMAGING INC	1 HO-SVINV2017034	Olympus BX41 Microscope Annual	Edit	07/07/2017	07/17/2017	07/17/2017		250.00	
34284 - REAM & HAAGER LABORATORY	2 433246, 433126,	Maint. & Olympus BX51 433069, 433377, 433316	Edit	07/06/2017	07/17/2017	07/17/2017		157.00	
Account 705.06 - Professional Services Other Professional Services Totals							Invoice Transactions 5	<u>\$2,631.50</u>	
Account 734.13 - Supplies Freight									
892 - IDEXX LABORATORIES INC.	3017824752	Water Testing Supplies	Edit	06/21/2017	07/12/2017	07/12/2017		93.90	
7835 - FISHER HEALTH CARE	3394547, 3450334	2395779	Edit	06/20/2017	07/17/2017	07/17/2017		30.60	
Account 734.13 - Supplies Freight Totals							Invoice Transactions 2	<u>\$124.50</u>	
Account 734.58 - Supplies Miscellaneous Supplies									
892 - IDEXX LABORATORIES INC.	3017824752	Water Testing Supplies	Edit	06/21/2017	07/12/2017	07/12/2017		806.34	
24836 - MCKESSON MEDICAL - SURGICAL	5987934	Personal Protection Equipment for Lab	Edit	06/29/2017	07/12/2017	07/12/2017		78.05	
1183 - MICROFLEX	IN1779452	Personal Protection Equipment for Lab	Edit	07/05/2017	07/12/2017	07/12/2017		117.40	
7835 - FISHER HEALTH CARE	3394547, 3450334	2395779	Edit	06/20/2017	07/17/2017	07/17/2017		504.22	
Account 734.58 - Supplies Miscellaneous Supplies Totals							Invoice Transactions 4	<u>\$1,506.01</u>	
Department 307001 - Environmental Health Administration							Department 304001 - Lab Totals	Invoice Transactions 11	<u>\$4,262.01</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees									
41531 - COLTON MASTERS	License Renewal	RS License Renewal	Paid by Check # 621236	06/23/2017	06/23/2017	07/03/2017	07/03/2017	90.00	
41365 - ANNMARIE BUTUSOV	RS License 2017	Reimbursement of RS License Renewal	Edit	07/17/2017	07/17/2017	07/17/2017		90.00	
Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals							Invoice Transactions 2	<u>\$180.00</u>	
Department 307001 - Environmental Health Administration Totals							Invoice Transactions 2	<u>\$180.00</u>	
Fund 1001 - General Operating Totals							Invoice Transactions 32	<u>\$70,582.97</u>	



Accounts Payable by G/L Distribution Report

G/L Date Range 06/22/17 - 07/18/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2312 - V.D. - I03 Gonorhea (VD)										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
1109 - MAHONING CO.HEALTH DEPT.	Jun17 STD Reimb.	Contract service for DIS partner services	Edit		07/06/2017	07/17/2017	07/17/2017			897.79
							Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions	1	<u>\$897.79</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$897.79</u>
							Fund 2312 - V.D. - I03 Gonorhea (VD) Totals	Invoice Transactions	1	<u>\$897.79</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 06/22/17 - 07/18/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2313 - Local Health Dept Prev Support										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	935705	Electronic medical record system maintenance fees	Edit		07/01/2017	07/10/2017	07/10/2017			94.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$94.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$94.00</u>
							Fund 2313 - Local Health Dept Prev Support Totals		Invoice Transactions 1	<u>\$94.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 06/22/17 - 07/18/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
51326 - ALLIANCE FAMILY HEALTH CENTER INC	THRIVE Reimb.	Alliance Family Health for Community Workers (Medicaid Funding)	Paid by Check # 621759		06/19/2017	06/26/2017	* 07/18/2017		07/18/2017	19,535.25	
51120 - COMMQUEST SERVICES INC	THRIVE Reimb.	CommQuest for Community Health Workers (Medicaid Funding)	Paid by Check # 621773		06/19/2017	06/26/2017	* 07/18/2017		07/18/2017	9,767.75	
51744 - HOSPITAL COUNCIL OF NORTHWEST OHIO	THRIVE Reimb.	Pathways Community HUB Support Services - CCS Licenses	Paid by Check # 621455		06/14/2017	06/26/2017	07/10/2017		07/10/2017	3,000.00	
1800 - STARK COUNTY HEALTH DEPARTMENT	THRIVE - CHW	SCHD for Community Workers (Medicaid Funding)	Paid by Check # 621792		06/19/2017	06/26/2017	* 07/18/2017		07/18/2017	19,535.25	
38982 - YWCA OF CANTON	THRIVE Reimb.	YWCA for Community Health Worker (Medicaid Funding)	Paid by Check # 621806		06/19/2017	06/26/2017	* 07/18/2017		07/18/2017	9,767.75	
186 - AULTMAN HOSPITAL	THRIVE Program	Aultman Hospital for Home Visiting (Medicaid Funding)	Edit		07/05/2017	07/10/2017	* 07/10/2017			32,659.50	
4168 - KENT STATE UNIVERSITY	416371-04	Comprehensive Evaluation of the Stark/THRIVE Project	Edit		07/17/2017	07/17/2017	07/17/2017			6,143.55	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 7	<u>\$100,409.05</u>
Account 713.13 - Utilities Telephone											
50073 - TIME WARNER CABLE	0102031255970 4-	2001	Paid by Check # 621101		06/03/2017	06/23/2017	06/28/2017		06/28/2017	120.07	
50073 - TIME WARNER CABLE	0102031255970 4	01020-312559704-2001	Paid by Check # 621657		07/04/2017	07/10/2017	07/13/2017		07/13/2017	100.86	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 2	<u>\$220.93</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	293662186421	Office Supplies, as needed in 2017	Edit		07/10/2017	07/18/2017	07/18/2017			49.99	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$49.99</u>
Account 734.12 - Supplies Outside Printing											
41365 - ANNMARIE BUTUSOV	Decal Reimb.	Reimbursement for window decal with THRIVE logo for office door	Edit		07/17/2017	07/17/2017	07/17/2017			13.87	
50058 - USA QUICKPRINT	307204	Resource materials, contact cards, public awareness flyers	Edit		06/23/2017	07/17/2017	07/17/2017			295.98	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 2	<u>\$309.85</u>



Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
2627 - FISHER FOOD MARKETING INC.	620142	Supples for Community Events and Meetings	Edit		06/28/2017	07/12/2017	07/12/2017			64.75	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$64.75</u>
Account 772.20 - Travel Registration/Tuition											
51329 - STARK CTY MENTAL HEALTH & ADDICTION RECVY	4562	Mental Health First Aid Training for CHWS	Edit		06/28/2017	07/17/2017	07/17/2017			150.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$150.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
42850 - AMANDA ARCHER	Reimb. for Trave	MCI Epi Training Course, 6/11-6/17/17, Clearwater, FL	Paid by Check # 621165		06/23/2017	06/23/2017	06/30/2017		06/30/2017	430.93	
41365 - ANNMARIE BUTUSOV	Reimb for Travel	Summer Program in Popluation Health, 6/18-6/23, Columbus	Paid by Check # 621768		07/05/2017	07/10/2017	07/18/2017		07/18/2017	763.56	
50407 - DAWN L. MILLER	Reimb. Travel	OH Institute for Equity Conf, 6/27/ - 6/30/17, Columbus, OH	Edit		07/05/2017	07/17/2017	07/17/2017			541.19	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 3	<u>\$1,735.68</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 17	<u>\$102,940.25</u>
									Fund 2314 - Family Health (476) Totals	Invoice Transactions 17	<u>\$102,940.25</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51468 - SPECTRUM BUSINESS	327438801071217	FY17 WIC Computer Access Line Fees	Edit		07/12/2017	07/17/2017	* 07/17/2017			124.99	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$124.99</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Jun17 WIC Reimb.	FY17 WIC Reimbursement, 3rd Qtr 2017	Edit		07/10/2017	07/10/2017	07/10/2017			10,038.85	
1800 - STARK COUNTY HEALTH DEPARTMENT	Jun17 WIC Reimb.	FY17 WIC Reimbursement, 3rd Qtr 2017	Open		06/30/2017	07/10/2017	07/10/2017			35,226.49	
1121 - MASSILLON CITY HEALTH DEPT	Jun17 WIC Reimb.	FY17 WIC Reimbursement, 3rd Qtr 2017	Edit		07/06/2017	07/11/2017	07/11/2017			10,657.81	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 3	<u>\$55,923.15</u>
Account 713.13 - Utilities Telephone											
13363 - VERIZON WIRELESS	9788083019 (1)	FY17 WIC Cell PHone for Peers	Open		06/23/2017	07/10/2017	* 07/10/2017			98.40	
13363 - VERIZON WIRELESS	9788083019 (2)	FY17 WIC Cell PHone Service for Peer Helpers	Open		06/23/2017	07/10/2017	* 07/10/2017			24.16	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 2	<u>\$122.56</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	6-17 WIC	FY17 WIC Postage Costs	Edit		07/07/2017	07/10/2017	* 07/10/2017			140.29	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$140.29</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	016191280948,	132088961620, 302273634947	Edit		07/10/2017	07/17/2017	07/17/2017			482.38	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$482.38</u>
Account 734.13 - Supplies Freight											
43051 - SYNCB/AMAZON	016191280948,	132088961620, 302273634947	Edit		07/10/2017	07/17/2017	07/17/2017			65.60	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$65.60</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	285805624675	WIC Medical, Program & Educational Suplies, as needed FY17	Edit		07/10/2017	07/17/2017	07/17/2017			112.52	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$112.52</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2316 - WIC Supplemental Health - FY 77										
Department 301001 - Health - Administration										
Account 772.40 - Travel Meals, Lodging, Plane, etc.										
38719 - CROWNE PLAZA - COLUMBUS NORTH	62509022	Hotel rooms for Ohio WIC Breastfeeding Conf, 8/30/17, Columbus	Paid by Check # 621774		06/28/2017	07/10/2017	07/18/2017		07/18/2017	545.00
							Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions	1	\$545.00
							Department 301001 - Health - Administration Totals	Invoice Transactions	11	\$57,516.49
							Fund 2316 - WIC Supplemental Health - FY 77 Totals	Invoice Transactions	11	\$57,516.49
Fund 2318 - Local Aids Prevention										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
20114 - LEXISNEXIS	1706219103 (2)	FY17 Database Services (split between GF)	Open		06/30/2017	07/10/2017	07/10/2017			134.50
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	1	\$134.50
Account 705.40 - Professional Services Advertising										
51500 - ALPHA MEDIA LLC	CC-117067198	CC-117077357	Edit		06/27/2017	07/11/2017	07/11/2017			1,760.00
							Account 705.40 - Professional Services Advertising Totals	Invoice Transactions	1	\$1,760.00
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Jun17 HIV Reimb.	2017 HIV Prevention Expenditures	Edit		07/03/2017	07/10/2017	07/10/2017			798.81
1484 - PLANNED PARENTHOOD	6 - Jun17 HIV	2017 Reimbursement for HIV Prevention Expenditures	Edit		07/03/2017	07/10/2017	07/10/2017			1,959.75
1109 - MAHONING CO.HEALTH DEPT.	Jun17 HIV Reimb.	2017 Reimbursement for HIV Expenditures	Edit		07/06/2017	07/17/2017	07/17/2017			7,340.27
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Jun17 HIV Reimb.	2017 Reimbursement for HIV Expenditures	Edit		06/30/2017	07/17/2017	07/17/2017			1,721.36
							Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions	4	\$11,820.19
Account 713.13 - Utilities Telephone										
13363 - VERIZON WIRELESS	9788106565	Cell phone service for DIS for 2017	Paid by Check # 621803		06/23/2017	07/10/2017	07/18/2017		07/18/2017	31.62
							Account 713.13 - Utilities Telephone Totals	Invoice Transactions	1	\$31.62
							Department 301001 - Health - Administration Totals	Invoice Transactions	7	\$13,746.31
							Fund 2318 - Local Aids Prevention Totals	Invoice Transactions	7	\$13,746.31



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2320 - Nursing Clinic Activity Fund											
Department 303001 - Nurses											
Account 734.12 - Supplies Outside Printing											
1504 - PPI GRAPHICS	113448, 113400	Printing Costs for Items for the SWAP Program	Edit		06/26/2017	07/12/2017	07/12/2017			337.50	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1	<u>\$337.50</u>
Account 734.13 - Supplies Freight											
1504 - PPI GRAPHICS	113448, 113400	Printing Costs for Items for the SWAP Program	Edit		06/26/2017	07/12/2017	07/12/2017			20.00	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$20.00</u>
									Department 303001 - Nurses Totals	Invoice Transactions 2	<u>\$357.50</u>
Department 303002 - Travel Clinic											
Account 734.58 - Supplies Miscellaneous Supplies											
26625 - SANOFI PASTEUR	908190001	Private Purchase/Travel and Immunization Vaccines	Edit		06/26/2017	07/11/2017	07/11/2017			2,647.48	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$2,647.48</u>
									Department 303002 - Travel Clinic Totals	Invoice Transactions 1	<u>\$2,647.48</u>
									Fund 2320 - Nursing Clinic Activity Fund Totals	Invoice Transactions 3	<u>\$3,004.98</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2321 - Immunization Action Grant										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Jun17 IAP Reimb.	FY17 IAP Grant Reimbursement	Open		07/03/2017	07/10/2017	07/10/2017			933.51
1800 - STARK COUNTY HEALTH DEPARTMENT	Jun17 IAP Reimb.	FY17 IAP Grant Reimbursement	Edit		07/05/2017	07/11/2017	07/11/2017			5,226.69
							Account 706.36 - Contract Service Health Contract Grant Expend Totals		Invoice Transactions 2	<u>\$6,160.20</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 2	<u>\$6,160.20</u>
							Fund 2321 - Immunization Action Grant Totals		Invoice Transactions 2	<u>\$6,160.20</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2323 - Personal Responsibility Ed Pr Fd											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
13363 - VERIZON WIRELESS	9788037579	iPad Services for PREP grant, FY17 (Deliverable 1)	Paid by Check # 621800		06/23/2017	07/10/2017	* 07/18/2017		07/18/2017	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$40.17</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
18671 - CANTON CITY TREASURER	Copy Reimb.	FY17 PREP Printing/Copying (Del. 1, 2, 3, & 4)	Open		06/20/2017	06/26/2017	* 06/26/2017			40.77	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$40.77</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies											
42561 - JEANNIES CATERING	6/28/17 Lunch	Lunches for PREP grant coalition meeting, PDE2	Edit		06/28/2017	07/12/2017	07/12/2017			205.74	
									Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 1	<u>\$205.74</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$286.68</u>
									Fund 2323 - Personal Responsibility Ed Pr Fd Totals	Invoice Transactions 3	<u>\$286.68</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2328 - Public Health Infrastructure											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
10277 - PROTECH SECURITY INC.	288507	Monthly monitoring for planic buttons - VS, N and WIC	Edit		07/01/2017	07/12/2017	07/12/2017			65.85	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>65.85</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
1800 - STARK COUNTY HEALTH DEPARTMENT	May17 PHEP Reimb	Fy17 PHEP Contract Expense Reimb.	Paid by Check # 621480		06/19/2017	06/26/2017	07/10/2017		07/10/2017	10,260.31	
1800 - STARK COUNTY HEALTH DEPARTMENT	May17 Ebola Reim	EBOLA Grant, extended to June 30, 2017	Paid by Check # 621480		06/19/2017	06/26/2017	07/10/2017		07/10/2017	46.34	
1800 - STARK COUNTY HEALTH DEPARTMENT	Jun17 PHEP Reimb	Fy17 PHEP Contract Expense Reimb.	Edit		07/06/2017	07/17/2017	07/17/2017			9,680.49	
1800 - STARK COUNTY HEALTH DEPARTMENT	Jun17 PHEP Reim.	FYPHEP Grant, Additional Money Awarded for Grant	Edit		07/06/2017	07/17/2017	07/17/2017			12,609.00	
1800 - STARK COUNTY HEALTH DEPARTMENT	Jun17 Ebola Reim	EBOLA Grant, extended to June 30, 2017	Edit		07/06/2017	07/17/2017	07/17/2017			1,577.95	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 5	<u>\$34,174.09</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
905 - INDEPENDENCE BUSINESS SUPPLY	1398298-0	1398304-0	Edit		06/28/2017	07/12/2017	07/12/2017			1,568.23	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$1,568.23</u>
Account 734.13 - Supplies Freight											
12702 - CDW - GOVERNMENT INC.	JJH3998	View Sonic PLED-W800 DLP Projector	Edit		06/29/2017	07/11/2017	07/11/2017			19.70	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$19.70</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)											
12702 - CDW - GOVERNMENT INC.	JJH3998	View Sonic PLED-W800 DLP Projector	Edit		06/29/2017	07/11/2017	07/11/2017			1,299.98	
37463 - MOTOROLA SOLUTIONS INC	13169169	Radio Batteries, Equipment - Chargers	Edit		06/30/2017	07/17/2017	07/17/2017			3,750.00	
									Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 2	<u>\$5,049.98</u>
Account 734.58 - Supplies Miscellaneous Supplies											
9789 - DELL MARKETING L.P.	10173981648	Carry Cases for Latitude 15 3000	Edit		06/22/2017	06/26/2017	06/26/2017			134.97	
9789 - DELL MARKETING L.P.	10175055054	Carry Cases for Latitude 15 3000	Edit		06/28/2017	07/12/2017	07/12/2017			134.97	
905 - INDEPENDENCE BUSINESS SUPPLY	1399240-0	Miscellaneous Supplies for PHEP Grant	Edit		06/28/2017	07/17/2017	07/17/2017			104.49	
37463 - MOTOROLA SOLUTIONS INC	13169169	Radio Batteries, Equipment - Chargers	Edit		06/30/2017	07/17/2017	07/17/2017			3,766.75	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2328 - Public Health Infrastructure											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	067821319761	FY17 PHEP Supplies and Equipment	Edit		07/10/2017	07/18/2017	07/18/2017			199.60	
								Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 5	<u>\$4,340.78</u>
								Department 301001 - Health - Administration Totals		Invoice Transactions 15	<u>\$45,218.63</u>
								Fund 2328 - Public Health Infrastructure Totals		Invoice Transactions 15	<u>\$45,218.63</u>
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
6490 - US HEALTHWORKS	0276426-OH,	0277670-OH	Edit		06/16/2017	07/12/2017	07/12/2017			346.00	
								Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$346.00</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Jun17 Car Washes	Car washes as needed - 2017	Edit		06/30/2017	07/17/2017	07/17/2017			8.50	
								Account 706.18 - Contract Service Car Wash Totals		Invoice Transactions 1	<u>\$8.50</u>
Account 713.12 - Utilities Electric											
1366 - OHIO EDISON CO.	1100338724_97	Electric Service for APC Monitoring Site, 2017	Edit		07/10/2017	07/17/2017	07/17/2017			72.79	
								Account 713.12 - Utilities Electric Totals		Invoice Transactions 1	<u>\$72.79</u>
Account 713.13 - Utilities Telephone											
13363 - VERIZON WIRELESS	9788117184	Cell PHONE Service for 3 Cell Phones and Cell Phones	Edit		06/23/2017	07/17/2017	07/17/2017			150.45	
								Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	<u>\$150.45</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	6-17 AP	Postage for 2017, as needed	Edit		07/07/2017	07/10/2017	07/10/2017			144.96	
								Account 734.10 - Supplies Postage Totals		Invoice Transactions 1	<u>\$144.96</u>
Account 734.13 - Supplies Freight											
42568 - MESA LABS	INV-151350	Machine parts and supplies for 2017, as needed	Edit		06/30/2017	07/17/2017	07/17/2017			15.60	
1989 - UPS	0000E11A07257,	0000E11A07277	Edit		07/08/2017	07/17/2017	07/17/2017			68.38	
								Account 734.13 - Supplies Freight Totals		Invoice Transactions 2	<u>\$83.98</u>
Account 734.57 - Supplies Machine Parts and Supplies											
42568 - MESA LABS	INV-151350	Machine parts and supplies for 2017, as needed	Edit		06/30/2017	07/17/2017	07/17/2017			1,660.00	
								Account 734.57 - Supplies Machine Parts and Supplies Totals		Invoice Transactions 1	<u>\$1,660.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
50357 - RONALD C JONES	Emp Travel	APTI Intermed.	Paid by Check		06/29/2017	06/29/2017	07/13/2017		07/13/2017	148.73	



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	Reimb	Permitting, 6/20-6/21, # 621645 Columbus, OH								
51304 - SAMUEL E NORMAN	Emp. Travel Reim	APTI Intermed. Permitting, 6/20-6/21, # 621649 Columbus, OH	Paid by Check	06/29/2017	06/29/2017	07/13/2017		07/13/2017	157.88	
42754 - DAVID HAMPTON	Reimb for Travel	APTI Intermed. Permitting, 6/20-6/21, # 621781 Columbus, OH	Paid by Check	07/10/2017	07/10/2017	07/18/2017		07/18/2017	230.45	
								Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 3	<u>\$537.06</u>
Account 773.43 - Lease and Rental Payments Other Rentals										
50054 - AIRGAS USA LLC	9945821633	Gas cylinder rental for 2017	Edit	06/30/2017	07/17/2017	07/17/2017			30.15	
								Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$30.15</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees										
39425 - JACLYN M HUPP	License Reimb.	Asbestos Certification Renewal	Paid by Check # 621783	07/10/2017	07/10/2017	07/18/2017		07/18/2017	200.00	
								Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals	Invoice Transactions 1	<u>\$200.00</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 13	<u>\$3,233.89</u>
								Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 13	<u>\$3,233.89</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2335 - EARLY HEAD START											
Department 301001 - Health - Administration											
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
1945 - TREASURER STATE OF OHIO		CLIA Fee			07/10/2017	07/10/2017	07/10/2017			300.00	
		Clinical Lead Laboratory Open Testing License, EHS FY17 Grant									
		Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals							Invoice Transactions	1	<u>\$300.00</u>
		Department 301001 - Health - Administration Totals							Invoice Transactions	1	<u>\$300.00</u>
		Fund 2335 - EARLY HEAD START Totals							Invoice Transactions	1	<u>\$300.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2351 - Food Service (055)										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	FSO Jun17 Reimb.	Food Service Operation June 2017 Reimbursement	Edit		07/17/2017	07/17/2017	07/17/2017			42.00
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 1	<u>\$42.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$42.00</u>
							Fund 2351 - Food Service (055) Totals		Invoice Transactions 1	<u>\$42.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2354 - Solid Waste Disposal License											
Account 201 - Accounts Payable											
21121 - GRAINGER	9489558073,	9495855208, 9495855190, 9492082442	Edit		07/03/2017	07/17/2017	07/17/2017			(2,234.68)	
								Account 201 - Accounts Payable Totals		Invoice Transactions 1	<u>(\$2,234.68)</u>
Department 307001 - Environmental Health Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
21121 - GRAINGER	9489558073,	9495855208, 9495855190, 9492082442	Edit		07/03/2017	07/17/2017	07/17/2017			2,234.68	
								Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 1	<u>\$2,234.68</u>
								Department 307001 - Environmental Health Administration Totals		Invoice Transactions 1	<u>\$2,234.68</u>
								Fund 2354 - Solid Waste Disposal License Totals		Invoice Transactions 2	<u>\$0.00</u>
								Grand Totals		Invoice Transactions 109	<u>\$304,024.19</u>

* = Prior Fiscal Year Activity



Public Health
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Canton City Health District

Board of Health Meeting
Monday, July 24, 2017 @ 12:00pm – Board Room
Resolutions for Approval

1. 2017-11: Approval of Strategic Plan 2020
2. 2017-13: Abatement of Public Nuisances

Resolution 2017-11

A resolution approving department Strategic Plan

WHEREAS the Board of Health desires to provide strategic direction for the health department and its staff; and,

WHEREAS it is imperative to provide a written strategic plan to guide department efforts to protect health, prevent disease, and promote health; and,

WHEREAS department staff has developed this Strategic Plan utilizing input from staff, the community, the Ohio Health Improvement Plan, the Stark County Community Health Assessment and the Stark County Health Improvement Plan.

BE IT RESOLVED that the department strategic plan Canton City Public Health 2020 be approved by the Board of Health.

BE IT RESOLVED that this resolution is necessary for the operation of the Canton City Health District and that it becomes effective immediately upon passage.

ADOPTED by the Board of Health of the Canton City Health District this **24th** day of **July 2017**.

APPROVED

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health

Canton City Public Health 2020 – A Strategic Plan

Strategic Plan 2017 to 2020

FINAL DRAFT FOR APPROVAL BY THE BOARD OF HEALTH

LAST UPDATE: July 17, 2017 JMA

Planning Process

This departmental strategic plan covers the period July 1, 2017 to June 30, 2020.

The scope of this plan is for internal departmental programming and is not intended to be a generalized community health improvement plan. The operating divisions will use this strategic plan as they develop their own work plans. The goal of this plan is to meet the Public Health Accreditation Board Standards and Measures 5.3 (PHAB Standards version 1.5).

This plan was developed using a series of internal planning meetings with the Strategic Planning Committee of the Canton City Health Department. The department staff was consulted throughout the planning process. The meeting minutes as well as additional planning background information are documented in the project folder.

This strategic plan was approved by the Board of Health of the Canton City Health Department by resolution on June 26, 2017.

This strategic plan will be reviewed on an annual basis by July 1 of each year by the Strategic Planning Committee and the Board of Health. During the annual review, the goals and objectives may be changed depending on the needs of the department. Contact James M. Adams, RS, MPH, Health Commissioner at (330) 489-3231 for questions and additional information regarding this plan.

Mission, Vision and Values

The Department's Mission is:

Working together to prevent the spread of disease, promote health, and protect the public from harm.

This mission was identified after a review of the past mission statement, input of the planning committee, staff survey, and review with the Board of Health.

The Department's Vision is:

The leader in advancing population health.

This vision statement identifies the role of the local health department in advancing population health in the community. It suggests the key role of the health department as the chief health strategist for the development of community strategies that will improve population health.

The Department's Values are:

- Quality - Excellence in all we do.
- Service – Ask, listen, and respond to the needs of the community.
- Equity – Assure access to opportunities for all to maximize health.
- Trust – Open and transparent in all our actions.

The department has identified these values to help guide its work in the community.

Risk Analysis

A Strengths, Weakness, Opportunities, and Threats (SWOT) analysis was completed by the planning team on January 13, 2017. The results of that analysis are listed below.

Strengths

- Dedicated, passionate, and good workforce
- Delivering quality patient care
- Meeting program and grant requirements (program and fiscally)
- Providing immunization clinics
- Educating and helping the public/customer service
- Having a good email and calendar system
- Managing a lot of regional grants well
- Having “All Staff” meetings
- Access to use department’s Facebook page
- A Staff that is proud to work at health department

Weaknesses

- Reporting to staff on Department activities, internal communication not consistent
- Siloed and categorical funding
- Building/Facility – Very out of date and in poor repair
- Lack of training money
- Professional development support/Succession Planning
- Gaps in training for all staff
- Low clerical and administrative support
- Staff holding on to some information
- Potential low morale
- Too much multitasking/no down time
- Potential language and cultural barriers

Opportunities

- Increase the use of community partnerships
- Seek additional grants and other funding sources
- Billing for other clinic services (STD)
- Adopt a local Air Pollution Control fee structure
- Regional collaboration for foundational services
- Stronger collaboration with city departments and programs
- Working with established network of neighborhood associations
- Work with business community (Chamber, Hall of Fame)
- Be part of community magazines and publications (Canton Connection, About)
- Use of social media – new ways of communication

Threats

- Reduction in staff
- Decreased Funding – Reliance on general tax dollars
- Changes in federal/state policy
- Not being identified as a reputable partner by the community
- Grant limitations and rules
- State wants to see fewer health departments
- Staff retirements
- Increased workload
- Language/cultural barriers

External Factors

- The Ohio Department of Health has set a target date of 2020 for all local health departments to be accredited with the Public Health Accreditation Board. Failure to be accredited by 2020 will result in the lack of eligibility for receiving state grants and public health subsidy payments.
- The City of Canton continues to experience a slight downward trend for general tax revenue receipts. This trend will have a negative impact on the amount of general tax revenue available for public health programming.

Strategic Priorities

Using information from 1) the State of Ohio Health Improvement Plan ([SHIP](#)), the 2) Stark County Community Health Needs Assessment ([link here](#)), the 3) Stark County Community Health Improvement Plan ([link here](#)), and input from our community partner group, the following strategic priorities were identified. Within each strategic priority a number of goals and objectives were developed. Every attempt was to make the objectives specific, measurable, achievable, relevant, and time based. Where possible, benchmarks for performance were identified as well as performance measurement recommendations. Goals identified with a * were also identified in the SHIP. Goals identified with a + were also identified in the Stark County Health Improvement Plan.

A more detailed Action Plan is included as part of the plan as Appendix A. The action plan further identifies specific actions (steps) and responsibilities for the implementation of this strategic plan.

Communicable Disease Control

1. Reduce the risk of bloodborne pathogen infection in the community
 - 1.1. Implement a HIV outreach and testing program to decrease the number of new HIV infections by 5% by 2020.
 - 1.2. Implement a risk reduction program to decrease the number of new Hepatitis C infections in the community by 5% by 2020.
2. Decrease the prevalence of STI infections in the community. *+
 - 2.1. Decrease the rate of Chlamydia infections in the community by 5% by 2020.
 - 2.2. Increase the amount of educational outreach programs in the community by 10% by 2020.
3. Increase the number of children immunized in Stark County. *

- 3.1. Children between the ages of 24 and 35 months of age receiving vaccinations at the health department will have 95% of their recommended vaccinations.

Chronic Disease and Injury Prevention

1. Increase access to healthier lifestyle choices in the community.
 - 1.1. Decrease the incidence of youth initiation of smoking by 5% by the year 2020.
 - 1.2. Increase the number of tobacco free outdoor areas by 3 by the year 2020.
 - 1.3. Increase the access to fresh food choices in identified community food deserts by 2 by 2020.
2. Decrease the rate of unintentional injuries. *
 - 2.1. Decrease the rate of animal bites in Canton by 10% by 2020.

Environmental Health and APC

1. Increase compliance with environmental health laws and rules.
 - 1.1. Decrease the number of nuisance complaints in Canton neighborhoods by 20% by 2020.
 - 1.2. Decrease the number of open burning violations by 10% by 2020.
 - 1.3. Keep community informed of environmental laws and rules.

Maternal, Child, and Infant Health

1. Decrease the rate of infant mortality and disparities in birth outcomes. *+
 - 1.1. By 2020, the overall infant mortality rate in Stark County will decrease to less than 6 infant deaths per 1,000 live births. (Healthy People 2020 goal)
 - 1.2. By 2020, decrease by more than 50% the disparity between black and white infant mortality rates.
 - 1.3. By 2020, decrease by more than 50% the disparity in gestational age observed in black and white infants.
 - 1.4. By 2020, decrease by more than 50% the observed disparity in birthweight observed in black and white infants.
2. Promote WIC services throughout Stark County to increase total WIC caseload by 2%.
 - 2.1. Expand on the annual WIC Community Partners Forum by increasing the number of community partners by two by December 31, 2017.
 - 2.2. Implement a WIC Peer Helper Facebook page by March 31, 2018.

Access to Health Care and Clinic Services

1. Increase use of billable clinic services.
 - 1.1. By 2019 increase the number of insurance providers under contract with the health department by two.
 - 1.2. By December 31, 2017 establish a fee schedule and bill for STI clinic services.
2. Improve Access to transportation services. +
 - 2.1. Partner with at least one program providing transportation services to individuals needing transportation for preventative medical care.
 - 2.2. By 2018 update the department website to make it easier for use.

Foundational Services

1. Increase marketing of the department and its services.
 - 1.1. Publish at least four articles about the health department in print and online media of general circulation each year.
 - 1.2. Develop and publish a quarterly newsletter for use by the neighborhood association on health department activities.
 - 1.3. By 12/31/2018 redesign the department website to make it more interactive, user friendly, and easier to find relevant information.
 - 1.4. Implement a comprehensive department communication plan that includes a branding policy and use guidelines by 9/30/2017.
 - 1.5. Sponsor at least one community event (like a food collection day) for staff participation each year starting by 12/31/2017.
2. Increase use of fiscal services and tools provided by the City of Canton.
 - 2.1. Implement paperless leave and reporting system by 12/31/2017.
 - 2.2. Implement time and activity reporting module in Kronos system to replace current T&E system by 12/31/2017.
 - 2.3. Provide report and read only access to leadership staff of fiscal account system (New World) by 12/31/2017.
3. Improve information sharing for internal staff use on department's community partnerships
 - 3.1. Provide a report to the Division Leadership Team (DLT) meeting on a quarterly basis on the number of community partnerships that health department staff are participating in.
 - 3.2. Create an agency wide database or list of community partnerships and relevant contact information.
4. Foster a "Culture of Quality" in the department.
 - 4.1. Fully implement the department quality improvement plan by October 1, 2017.
 - 4.2. Highlight at least two quality improvement projects at annual all staff meeting.
5. Provide high quality and relevant internal staff communication
 - 5.1. Implement a department Intranet by December 31, 2017.
 - 5.2. Hold at least 2 all staff meetings each calendar year.
 - 5.3. Each division will hold at least one full or partial staff development day each calendar year starting in 2018.
 - 5.4. Health Commissioner with post at least 2 "all staff" communications each month.
6. Effectively utilize technology services within the department.
 - 6.1. Utilize Office 365 services by implementing the following services by 2018; OneDrive for Business, Yammer, Microsoft Teams, SharePoint.
 - 6.2. Fully catalog and document databases in use in department.
 - 6.3. Implement a time and effort reporting system that is integrated with the time accounting system approved by the City Auditor by December 31, 2017.
7. Provide excellent customer service.
 - 7.1. All staff will complete at least one staff training related to customer service (as approved by their supervisor every two years.

8. Provide a facility that can better serve the public and enhance work environment for staff.
 - 8.1. Implement a schedule for regular staff safety drills (fire, active shooter, severe weather) by January 1, 2018.
 - 8.2. Assure that all staff have basic situational awareness training by January 1, 2018.
 - 8.3. Improve the external and internal signage for the department, by March 31, 2018.
 - 8.4. Provide paint updates to most areas of department and update the floor carpet by July 1, 2018
 - 8.5. Remodel WIC and clinic areas to be more efficient and safe for clients by December 31, 2018

Staff Development

1. Streamline training and development programs for employees.
 - 1.1. Develop a new hire training guide by December 31, 2018.
 - 1.2. Document a plan for annual staff training to include required and optional training modules by 12/2017.
 - 1.3. Complete at least 90% of annual staff performance reviews within 30 days of the employee's anniversary date.
 - 1.4. 85% of all staff will have a written individual development plan documented in their annual evaluation by June 30, 2018.
 - 1.5. Establish an in-house network of peer "experts" in various topics to assist other employees by March 31, 2018.
2. Promote staff morale.
 - 8.6. Complete a comprehensive staff satisfaction survey at least once each calendar year starting in 2017.
 - 8.7. Implement a policy to complete staff exit interviews by December 31, 2017.
 - 8.8. Implement an employee wellness policy by March 31, 2018.
 - 8.9. Host an all staff "family fun day" by 12/31/2018.

Communication and Evaluation Plan

The strategic plan will be used to guide specific division work plans. Work plans will incorporate the specific objectives and goals as delineated in the Action Plan (see Appendix A). Copies of the strategic plan will be posted on the department website and made available to distribution to staff, Board of Health members, and the public as requested.

The objectives and goals in this strategic plan will be incorporated into the department's performance management system. The performance management system is described in policy 800-999. See that document for further information on tracking, reporting, and updating of the strategic plan and associated action plan.

Appendix A – Action Plan

This appendix is under development at this time.

Appendix B – Strategic Planning Workgroup Members and Meeting Schedule

To be completed as part of the final document.

Resolution 2017-13

A resolution by the Board of Health of the Canton City Health District, State of Ohio authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances.

BE IT RESOLVED BY the Board of Health of the Canton City Health District that the President and Secretary of the Board on behalf of the Board of Health, be and are hereby authorized and directed to certify the attached list marked as exhibit A of costs and expenses for the purification and abatement of nuisances to the Stark County Auditor to be entered upon the tax duplicate for the subject properties to be a lien upon such land from the date of entry and to be collected as other taxes and assessments pursuant to sections 3707.01 and 3707.02 of the Ohio Revised Code.

ADOPTED by the Board of Health of the Canton City Health District this **24th** day of **July, 2017**.

APPROVED

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health

Exhibit A – Page 1
List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
April 1, 2017 – June 30, 2017

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
606 Hartford Ave SE 225095 Steve Filliez	20170178 02/27/2017 4/4/17	188.29
1119 Sandal Pl NE 222407 Javon Torrence	20170070 02/27/2017 4/12/17	196.89
1617 Maple Ave NE 214361 Roger Matz	20142267 01/26/2015 4/13/17	190.91
1514 Glendale Pl NE 234555 Steve Filliez	20151810 01/25/2016 4/13/17	190.91
1413 Vermont Pl NE 202275 Ross Clifford	20170120 02/27/2017 4/13/17	190.91
1400 – 22 nd St NE 227050 Jason Taylor	20160961 07/25/2016 5/5/17	187.66
409 Lincoln Ave NW 225091 Brian Kasler	20170261 04/24/2017 5/9/17	193.82
1341 Carmen Ct NW 206792 Crystal Brownfield	20170237 04/24/2017 5/9/17	191.39
718 Garfield Ave SW 213075 Caroline Mbobi	20151044 02/22/2016 5/9/17	192.12
1325 – 13 th St SE 214131 Extreme Concepts LLC (Ken Iser – Agent)	20160285 03/28/2016 5/11/17	195.76
1408 Royal Ave NE 227959 Steve Filliez	20130008 02/25/2013 5/11/17	195.76
607 Kennet Ct NW 210827 Carl Dawson	20170273 04/24/2017 5/23/17	204.25

Total **2318.67**

Exhibit A – Page 2
List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
April 1, 2017 – June 30, 2017

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
2023 Indiana Way NE 225410 Kelly Reed	20170469 05/22/2017 5/30/17	186.16
1231 Lawrence Rd NE 220192 Bev Brookshire	20170417 04/24/2017 5/30/17	186.16
3045 – 12 th St NW 217839 Karen Ely - Trustee	20170440 05/22/2017 6/6/17	189.39
508 Schwalm Ave NE 247962 SAFE LLC	20131978 12/16/2013 6/20/17	200.13
Total		761.84
		Overall 3080.51



Public Health
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Canton City Health District

Board of Health Meeting
Monday, July 24, 2017 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. Environmental Health – **No report**
6. Air Pollution Control
7. Vital Statistics
8. Fiscal
9. Health Commissioner – **No report**
10. Accreditation Team – **No report**
11. Quality Improvement Team

Canton City Health Department

June 2017 Report (Meeting 7/24/17)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	5	27	156
Tuberculosis (TB) Mantoux	8	20	96
Travel	5	23	131
S.T.I.	9	104	529
C.T.S.	5	2	41
Field/Outreach Testing		66	68
Crew Testing	0	0	0

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	0	1484	0	867

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	126	434	1	5
Results Given	125	426	1	5

HIV INFECTION

	Month	YTD	Total HIV Infected	Deaths for Month	Deaths for Year	Total Living with HIV Infection
Canton City	2	10	412	0	0	397
Stark County*	1	4	582	0	0	577

* excludes Canton City Residents

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			0	18
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	2	0	45
Health Promotions / Fairs (Goodwill Parenting talks)	1	9	12	196
Immunization Action Plan – Assessment, Feedback, Incentives, and Exchange (AFIX) – Goal 7 per year	0	0		
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 10 per year	0	0		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 5 per year	2	2		
DIS Interviews and/or Visits	11	46		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	2	27		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY17: 2, 496

Assigned Stark Project Caseload FY16: 6,547

WIC Fiscal Year 2017 October 2016 – September 2017		
	Canton City	Total for Stark Project
October 2016	2,371	6,322
November 2016	2,362	6,286
December 2016	2,252	6,113
January 2017	2,246	6,085
February 2017	2,196	6,009
March 2017	2,186	5,922
April 2017	2,231	5,917
May 2017	2,251	5,924
June 2017	2,259	5,911

Canton City Health Department

June 2017 (Meeting 7/24/2017)

LABORATORY

Program	Samples Tested	Samples Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
WATER:						
Private	143	57	0	750	232	0
Public	39	4	0	255	35	21
Commercial	40	0	0	41	0	0
Other	0	0	0	5	5	0
FOOD SERVICES:						
Frozen Desserts	41	10	0	187	33	0
Other Exams	0	0	0	0	0	0
CLINICAL:						
Gonorrhea-smear	17	6	5	111	21	10
N.G.U.	17	7	0	111	65	0
Gonorrhea-culture	57	7	5	328	21	10
Oxidase Reflex	45	9	2	248	32	4
Culture Gram Stain Reflex	9	9	1	32	30	3
Sugar Confirmation Reflex	8	6	1	30	20	3
Gonorrhea-Gene amp.	82	5	5	369	15	10
Chlamydia-Gene amp.	82	8	5	369	35	10
Syphilis Serology Qualitati	84	5	0	411	17	5
Syphilis Serology Quantita	5	5	0	17	17	3
Candida	25	4	0	133	18	2
Gardnerella	25	9	0	133	60	2
Trichomonas	25	2	0	133	18	2
Pregnancy-urine	3	1	0	25	1	1
HIV screen	126	1	0	434	5	2
Blood Lead	0	0	2	28	1	4
MISCELLANEOUS:						
Pollen counts	22	22	0	56	56	0
Other Exams	3	0	0	7	3	0
Misc. (insects, etc.)	0	0	0	3	1	0

EPI GRAM June, 2017

A Monthly Publication of the Stark Public Health Infrastructure Coalition



Public Health
Prevent. Promote. Protect.

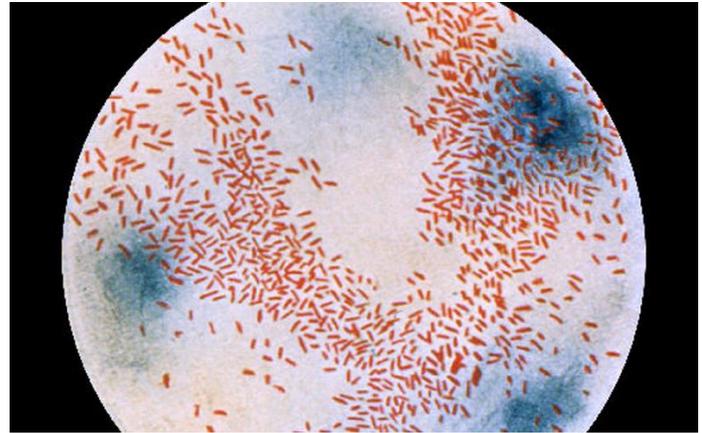
EPI Gram is a monthly publication of the Stark County Public Health Infrastructure Coalition. It contains a summary of provisional communicable disease reports and other key public health indicators, with summary tables for Stark County, Ohio. Some reportable conditions may be under investigation and, at any given time, data may fluctuate from month to month for a specific category. **If you have any questions please contact Avinash Joseph at 330.493.9914 or josepha@starkhealth.org, or Amanda Archer at 330.489.3327 or aarcher@cantonhealth.org.**

Monthly Highlight: Haemophilus influenzae

Haemophilus influenzae is a bacteria that primarily affects infants and young children. While there are several strains of Haemophilus influenzae that exist, the most common is Haemophilus influenzae b, or Hib. Despite its name, this infection does not cause the flu. Instead it can cause one of many invasive diseases, including

- pneumonia
- bacteremia
- meningitis
- epiglottitis
- cellulitis
- infectious arthritis.

Of the invasive diseases Haemophilus influenzae can cause, one of the most common is **pneumonia**. This type of pneumonia normally affects children aged 4 months to 4 years, but can also affect adults with primary lung disease or alcohol dependence. Onset of this pneumonia is usually quicker and more severe than with other types of bacterial pneumonia, and affected children must often be hospitalized immediately. The other invasive disease that Haemophilus influenzae is well known for is **meningitis**. Prior to the development of the Hib vaccine, Haemophilus influenzae was the leading cause of bacterial meningitis in children under the age of 5. The effects of a bout with meningitis can be severe, and include hearing loss, language delay, mental retardation, cerebral palsy, and death.



Gram stain of Haemophilus influenzae, via Centers for Disease Control

Stark County has seen an increase in cases of Haemophilus influenzae this year. Through July there have been 7 cases found in the area, which is greater than the average number of annual cases over the past 5 years. The most effective method of preventing the spread of Haemophilus influenzae is vaccination. Young children who have not received the full course of vaccinations (including the Hib vaccine) are the most susceptible to these diseases, so efforts must be made by healthcare providers to ensure that children are up to date on all immunizations. The other preventive method that can have a significant impact on the spread of Haemophilus influenzae is practicing proper hygiene. The only known carrier of this bacteria is humans, and transmission usually occurs via direct respiratory secretions (coughing or sneezing) or by touching surfaces that have come into contact with these secretions. Practice of proper hand hygiene and disinfection techniques, particularly among children, is the best way to prevent the spread of this germ.

Table 1 Summary of Air Quality Index, Pollen, and Mold Counts for Stark County, Ohio, including historical data.

	June 2017				July 2016			
	Monthly High	Monthly Low	Monthly Median	Counts in highest reported health risk category	Monthly High	Monthly Low	Monthly Median	Counts in highest reported health risk category
Pollen Count	60	2	15	N/A	20	2	11	
Mold Count	4,020	500	2,162	22 (Low)	5,310	780	2,859	20 (Low)
Air Quality Index	119	23	53	1 (Unhealthy for Sensitive Groups)	99	35	59	15 (Moderate)

**See the following websites for updated Air Quality Index and mold index terminology and color coding: <http://www.airnow.gov/index.cfm?action=aqibasics.aqi> https://pollen.aaaai.org/nab/index.cfm?p=reading_charts. Data source for this table is the Air Quality Division of the Canton City Health Department.

Table 2 Select Vital Statistics for Stark County

	June 2017	YTD 2017	2016
Live Births	359	1,990	4,190
Births to Teens	31	153	263
Deaths	310	2,212	4,374

* Birth and death data may include non-county residents.

Table 3 Stark County Crude Birth Rate and Death Rates

	2011	2012	2013	2014	2015
Birth	10.8	10.9	11.2	12.0	12.3
Death	11.3	11.4	11.3	11.4	11.6

*Source: Ohio Department of Health Data Warehouse. Rates are per 1,000 population.

Table 4: Jurisdictional Summary of Reportable Diseases in Stark County

	Alliance City		Canton City		Massillon City		Stark County		Total	
	June	YTD	June	YTD	June	YTD	June	YTD	June	YTD
Amebiasis	0	0	0	0	0	1	0	0	0	1
Babesiosis	0	0	0	0	0	0	0	1	0	1
Campylobacteriosis	0	0	2	12	0	0	2	18	4	30
Chlamydia infection	13	61	67	405	26	120	79	363	185	949
Coccidioidomycosis	0	0	0	0	0	0	0	0	0	0
Creutzfeldt-Jakob Disease	0	0	0	0	0	0	0	0	0	0
Cryptosporidiosis	0	0	0	1	0	1	0	8	0	10
Cyclosporiasis	0	0	0	0	0	0	1	1	1	1
E. coli, Shiga Toxin-Producing	0	0	0	1	0	0	0	2	0	3
Giardiasis	0	0	1	1	0	1	1	7	2	9
Gonococcal infection	0	7	29	179	2	21	7	71	38	278
Haemophilus influenzae	0	0	1	2	0	0	1	5	2	7
Hepatitis A	0	0	0	0	0	1	0	4	0	5
Hepatitis B – acute	0	1	0	2	1	1	1	1	2	5
Hepatitis B - chronic	1	1	2	10	1	3	1	16	5	30
Hepatitis B - perinatal	0	0	0	0	0	0	0	3	0	3
Hepatitis C - acute	0	0	0	1	0	0	0	0	0	1
Hepatitis C - chronic	3	21	7	62	3	18	12	73	25	174
Hepatitis E	0	0	0	0	0	0	0	0	0	0
Influenza-associated hospitalization	0	18	0	81	1	22	0	164	1	285
Influenza-associated pediatric mortality	0	0	0	0	0	0	0	0	0	0
LaCrosse Virus Disease	0	0	0	0	0	0	0	0	0	0
Legionellosis	0	1	1	2	0	0	2	3	3	6
Listeriosis	0	0	0	0	0	0	0	0	0	0
Lyme Disease	0	0	2	2	0	0	4	10	6	12
Malaria	0	0	0	0	0	0	0	0	0	0
Measles - indigenous to Ohio	0	0	0	0	0	0	0	0	0	0
Meningitis - aseptic/viral	0	0	1	6	0	0	2	10	3	16
Meningitis-bacterial (not N. meningitides)	0	0	0	0	0	0	0	0	0	0
Mumps	0	0	0	1	0	0	0	1	0	2
Pertussis	0	0	1	2	0	0	1	6	2	8
Q fever, acute	0	0	0	0	0	0	0	0	0	0
Salmonellosis	2	3	1	3	0	0	3	10	6	16
Shigellosis	0	0	0	1	0	0	0	2	0	3
Spotted Fever Rickettsiosis	0	0	0	0	0	0	0	1	0	1
Staphylococcal aureus	0	0	0	0	0	0	0	0	0	0
Streptococcal-Group A, invasive	0	0	0	3	0	2	0	10	0	15
Streptococcal-Group B- in newborn	0	0	0	0	0	0	0	1	0	1
Streptococcus pneumoniae - invasive antibiotic resistance unknown or non-resistant	0	2	1	6	0	2	2	11	3	21
Streptococcus pneumoniae - invasive antibiotic resistant/intermediate	0	2	1	4	1	4	0	2	2	12
Streptococcal toxic shock syndrome	0	0	0	0	0	0	0	0	0	0
Syphilis, Total	0	2	3	5	0	1	0	7	3	15
➤ Primary, Secondary and Early Latent	0	1	2	2	0	1	0	1	2	5
Tuberculosis	0	0	0	1	0	0	0	2	0	3
Varicella	0	0	0	2	1	1	0	2	1	5
Vibriosis (not cholera)	0	0	0	0	0	0	0	2	0	2
Yersiniosis	0	0	0	1	0	0	0	5	0	6
Zika Virus Disease	0	0	0	0	0	0	0	0	0	0
Total	19	120	122	798	36	200	119	823	296	1,941

Source: Ohio Disease Reporting System, downloaded 7/9/2017.

Table 5 – Summary Table of Diseases Reported in the Previous 5 years within Stark County (Provisional Data)

	June 2017	June 2016	YTD 2017	YTD 2016	All of 2016	5 Yr Annual Average	5 Yr. Annual Rate
Amebiasis	0	0	1	0	0	0.2	0.053
Babesiosis	0	0	1	0	0	0.2	0.053
Brucellosis	0	0	0	0	0	0.2	0.053
Campylobacteriosis	2	13	30	37	83	69.4	18.499
Chlamydia	79	147	949	933	1,899	1,611.4	429.518
Coccidioidomycosis	0	0	0	0	1	0.6	0.160
Creutzfeldt-Jakob Disease	0	1	0	1	2	0.6	0.160
Cryptosporidiosis	0	2	10	11	47	35.4	9.436
Cyclosporiasis	1	1	1	1	4	1.2	0.320
Dengue	0	0	0	0	0	0.2	0.053
Ehrlichiosis/ Anaplasmosis	0	0	0	0	1	0.4	0.107
Escherichia coli, Shiga Toxin-Producing	0	1	3	7	16	9.6	2.559
Giardiasis	1	3	9	12	25	28.6	7.623
Gonorrhea	7	42	278	321	678	594.8	158.544
Haemophilus influenzae , Invasive	1	0	7	3	5	6.8	1.813
Hemolytic Uremic Syndrome (HUS)	0	0	0	0	0	0.2	0.053
Hepatitis A	0	0	5	0	3	6.2	1.653
Hepatitis B, Perinatal	0	1	3	1	2	1.6	0.426
Hepatitis B, Acute	1	1	5	3	4	4.8	1.279
Hepatitis B, Chronic	1	4	30	35	67	39.2	10.449
Hepatitis C, Acute	0	2	1	5	7	7.0	1.866
Hepatitis C, Chronic	12	29	174	146	328	279.0	74.367
Hepatitis E	0	0	0	1	1	0.2	0.053
Influenza-associated hospitalization	0	0	285	158	196	273.8	72.981
Influenza-associated pediatric mortality	0	0	0	0	0	0.2	0.053
LaCrosse virus disease	0	0	0	0	1	0.4	0.107
Legionellosis	2	2	6	4	16	15.6	4.158
Listeriosis	0	0	0	1	1	1.2	0.320
Lyme Disease	4	2	12	10	26	16.4	4.371
Malaria	0	0	0	1	1	0.6	0.160
Measles (indigenous to Ohio)	0	2	0	1	1	2.0	0.533
Meningitis, Aseptic	2	0	16	9	30	28.4	7.570
Meningitis, Other Bacterial	0	0	0	1	5	3.8	1.013
Meningococcal Disease	0	0	0	0	0	1.0	0.267
Mumps	0	0	2	2	2	2.4	0.640
Pertussis	1	2	8	13	31	37.4	9.969
Q fever, acute	0	0	0	0	0	0.4	0.107
Salmonellosis	3	6	16	19	51	44.8	11.941
Shigellosis	0	2	3	3	8	35.6	9.489
Spotted Fever Rickettsiosis	0	0	1	0	0	0.00	0.00
Staphylococcal aureaus	0	0	0	1	1	0.2	0.053
Streptococcal Dis, Group A, Invasive	0	0	15	5	10	12.8	3.412
Streptococcal Dis, Group B, in Newborn	0	0	1	0	4	1.8	0.480
Streptococcal Toxic Shock Syndrome	0	0	0	0	1	1.0	0.267
Streptococcus pneumo. – inv. antibiotic resistance unknown or non-resistant	2	0	21	29	37	36.0	9.596
Streptococcus pneumo. – inv. antibiotic resistant/intermediate	0	1	12	13	16	17.8	4.745
Syphilis, Total	3	2	15	10	21	12.0	3.195
> Syphilis, Primary, Secondary and Early Latent	2	2	5	6	15	7.6	2.024
Toxic Shock Syndrome (TSS)	0	1	0	0	0	0.8	0.213
Tuberculosis	0	0	3	1	2	1.2	0.320
Thyphoid Fever	0	0	0	0	0	0.4	0.107
Varicella	0	0	5	21	35	29.4	7.837
Vibriosis - other (not cholera)	0	0	2	2	4	1.8	0.480
Vibriosis parahaemolyticus	0	0	0	0	0	0.2	0.053
West Nile Virus	0	0	0	0	0	0.6	0.160
Yersiniosis	0	0	6	3	9	4.6	1.226
Zika Virus Disease	0	0	0	3	5	1.0	0.267

Source: Ohio Disease Reporting System, downloaded 7/9/17. Rates are per 100K population and based on 5 yr average incidence '12-'16.



Alliance City Health Department
cityofalliance.com/health



Canton City Health Department
cantonhealth.org



Massillon City Health Department
massillonohio.com/health



Stark County Health Department
starkhealth.org

Canton City Health Department

July Report (Meeting 7/24/2017)

ENVIRONMENTAL HEALTH

Environmental Summary Numbers (Activity Comparison)

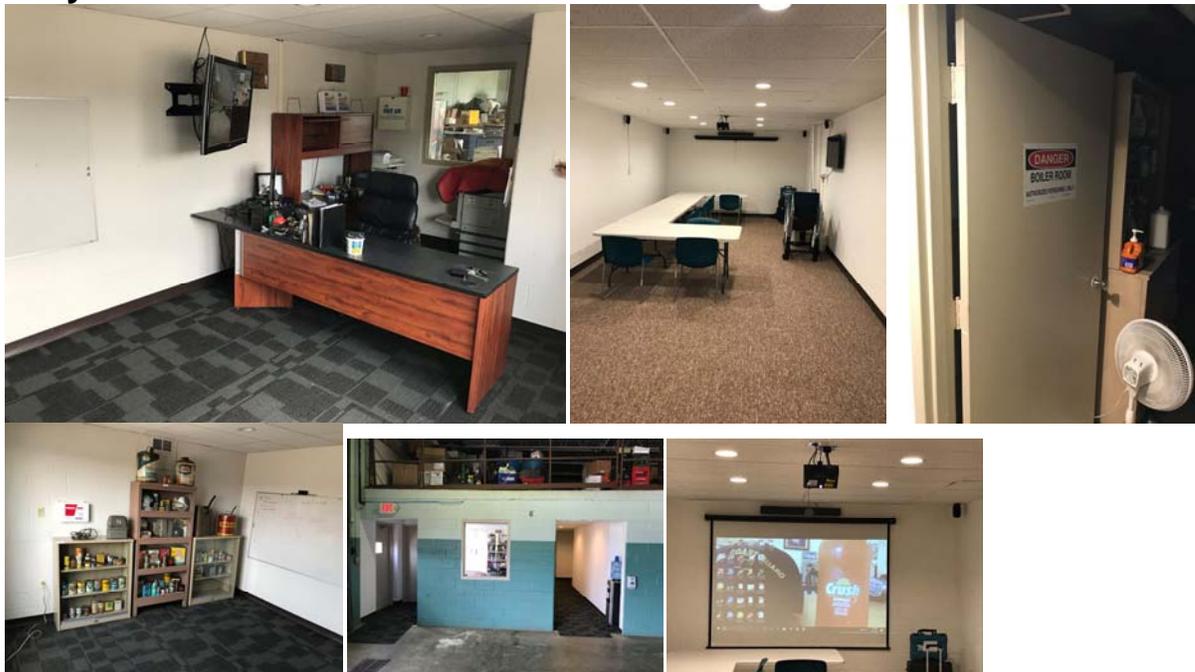
Summary Statistics	2017	2016	2015	2014	2013
Nuisance Activities	185	315	588	942	901
Food Service Activities	84	83	46	115	134
Animal Bite Activities	46	50	86	76	55

Nuisance Section (Community Services) – You may notice the trend of fewer activities in nuisance? Well that's because we clean up cases faster than they can become a case or hazard. It's all part of cleaning up Canton and spending our time wisely in the field in the community rather than behind the desk as in the past. The traditional sanitarian nor the citizens can rely any longer on the letter type of enforcement. Community policing has been proven to work, it was our experiment and change in philosophy over the last 5 years to bring community nuisance abatement to the table and see if it worked. Today's board hearings are just another reflection of that success. As a side note, the recycling center alone collects 5 times as many tires per year than the entire district.

Food Protection (Consumer Services and Licensing Activities) – A very intense food survey was conducted, this time by a difference surveyor. There were many issues that were found but this was to be expected and we were prepared for that. We look at this new survey as a way to improve our program. While there have been no food borne outbreaks during my tenure, that's no reason to sit back and not look at ways to do things better or more efficient.

Indoor Environmental Protection (Special Services) – Health department management has been working on ending the lead prevention program locally and turning it back over to ODH. We notified ODH last month of our intentions and are working on the transition period now.

Recycle Center Renovations....



Canton City Health Department

June 2017 Report (Meeting 07/24/17)

AIR POLLUTION CONTROL

AIR MONITORING:

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8
Lead	Undetermined	1	2	Republic Steel

- *Monitoring Network Details:*

- The first lead sample was collected 6/6/2017 at the Republic Steel site. Expedited analysis was requested for the first few weeks of samples.

Air Pollution Laboratory Report

Suspended Particulates PM2.5- Comparison of Monthly Averages (in micrograms per cubic meter of air)*

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

**Note: Due to data availability averages are reported for previous month*

Location	May 2013	May 2014	May 2015	May 2016	May 2017
#1 Health Department	10.8	9	11.4	8.4	6.1
#15 Fire Station #8	9.7	9.5	12.8	9.2	6.9

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	June 2013	June 2014	June 2015	June 2016	June 2017
# of AQI Reporting Days	21	21	22	22	22
Highest AQI Value	91	65	94	92	119
# of Days in Good Category	14	18	20	10	13
# of Days in Moderate Category	7	3	2	12	8
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	0	1
# of Days in Unhealthy Category	0	0	0	0	0

APC Compliance Monitoring Activities

June 2017

Activity	Month Totals					Quarter Goal	Quarter Totals		CYTD Totals	
	Received	Investigated					Recd	Inv	Recd	Inv
<i>INSPECTIONS</i>										
1. High Priority facilities inspected (FCE)	1					3	3		6	
2. High Priority facility Site Visits conducted	3						17		25	
3. Non-High Priority facilities inspected	0					0	0		0	
4. Non-High Priority facility Site Visits conducted	2						6		10	
5. Site Visits conducted at Non-Facilities	1						10		13	
6. Performance tests observed	4						8		10	
7. Opacity observations made	0						8		9	
8. Anti-tampering inspections	1					1	1		2	
<i>COMPLAINTS</i>										
	Received	Investigated					Recd	Inv	Recd	Inv
9. Complaints received & investigated (total of a-e)	23	31					101	104	141	134
a. Open burning	18	27					73	77	101	96
b. Related to a High Priority Facility	2	1					14	13	17	16
c. Related to a Non-High Priority Facility	2	2					4	4	6	6
d. Asbestos	0	0					0	0	2	2
e. Other	1	1					10	10	15	14
<i>ASBESTOS</i>										
10. Demo/Renovation notifications received	36						59		108	
11. Demo/Renovation inspections performed	1					15%	6		18	
12. Non-Notifier inspections performed	0						2		3	
13. Asbestos Landfill inspection performed	0					0	0		0	
<i>OPEN BURNING ISSUANCE</i>										
	Received	Issued					Recd	Issd	Recd	Issd
14. Open Burning Notifications	0	0					2	2	3	3
15. Open Burning Permissions	0	0					0	0	3	3
<i>ENFORCEMENT</i>										
	OB	Asb	Fac	Ot	Total					
16. Warning actions taken	4	0	0	0	4		9		15	
17. General NC enforcement actions taken	18	0	0	1	19		45		59	
18. Significant NC enforcement actions taken	0	0	1	0	1		5		11	
19. GNC Resolved without further action – Local	18	0	1	2	21		45		63	
20. SNC Resolved without further action – Local/OEPA	0	0	0	0	0		2		4	
21. Enforcement Action Referral to Ohio EPA	0	1	0	0	1		1		4	
22. Final Enforcement Action Issued by OEPA/AGO	0	0	2	0	2		3		6	

Abbreviations: OB = open burning; Asb = asbestos; Fac = facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities table on the previous page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 06/01/17: Carl Safreed, Courtney Rusnak, Jaclyn Hupp, Linda Morckel, Alexander Nupp, and Anthony Raymond were on site at Title V facility, A.R.E. Accessories, located at 400 Nave Road SE, Massillon, to observe a stack test of their thermal oxidizer and permanent total enclosure controlling VOC emissions from their fiberglass and coating operations. The test report is due on 07/01/17.
- 06/23/17: Ohio EPA Director's Final Findings and Orders (F&Os) were issued to FEPTIO facility, Ohio Tar and Asphalt division of Central Allied, located at 2905 Columbus Rd NE, Canton, to resolve their emission rate exceedance violations cited in 2 separate violation letters discovered as a result of stack testing their drum mix and batch mix asphalt operations. The violations were previously discussed in the October and November 2016 Board Reports. The F&Os included a \$40,000 civil penalty, of which \$10,000 will be paid to Canton during FFY2019 (two years from now). This resolves the case that was referred to Ohio EPA in February 2017.
- 06/27/17: A significant Notice of Violation (NOV) letter for the April and May 2017 slag handling opacity violations at Republic Steel was sent to Stein Inc, operator of the slag handling source. The letter included a request for a compliance plan due 07/12/17.
- Quarterly Inspection Goals Status (Apr-Jun): We achieved 100% of the quarterly goal for high priority facility inspections, anti-tampering inspections, and asbestos landfill inspections. We achieved 10% quarterly asbestos inspection rate, which is less than the goal of 15%, but since we exceeded the goal inspection rate the previous 2 quarters, we still anticipate to achieve the yearly goal.

SIGNIFICANT OTHER EVENTS:

- 06/12/17: Contract expenditure reports for 2nd quarter (period 01/01/17-03/31/17) and PM2.5 Grant year end closeout (period 04/01/16-03/31/17) were submitted to the Ohio EPA. There was no unspent balance of the PM2.5 Grant.

PERMITTING:

Facility Universe in Stark County (APC Jurisdiction)

	May 2017 End Balance	Facilities shutdown in June 2017	New Facilities in June 2017	Facilities changed type in June 2017	June 2017 End Balance
# of Title V Facilities	20	0	0	0	20
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	181	0	+1	-1	181
# of PBR Facilities	280	0	+2	+1	283

- RMI Titanium Company located at 1935 Warner Road SE, Canton, became a new NTV facility when they were issued a permit for their titanium processing facility that has been operating since 1999.
- Jeffries Slag located at 1450 Trump Road, Canton, became a new PBR facility when they were issued a PBR for their slag processing facility that has been operating since 2015. This was a result of the Notice of Violation letter sent to them in June 2016 and then again in June 2017 for operating without a permit.

Summary of Permit Activity for June 2017

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued*
TVPTI-Initial Installation	0	0	1
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	1	0
NTVPTIO-Initial Installation	1	0	2
NTVPTIO-Ch31 Modification	0	0	1
<i>Total Installation Permits</i>	<i>1</i>	<i>1</i>	<i>4</i>
TVPTO-renewal	0	0	1
FEPTIO-renewal	0	0	0
PTIO-renewal	0	0	0
<i>Total-Renewals</i>	<i>0</i>	<i>0</i>	<i>1</i>
TVPTI - Admin Modification	1	0	1
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
<i>Total other permits</i>	<i>1</i>	<i>0</i>	<i>1</i>
PBR-Initial Installation	2	n/a	2
PBR-Replace Renewal	1	n/a	1
<i>Total PBRs</i>	<i>3</i>	<i>n/a</i>	<i>3</i>

<i>GRAND TOTAL</i>	<i>5</i>	<i>1</i>	<i>9</i>
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*Value of both final issued permits and canceled permits (permits no longer needed) combined.

Summary of Permit Goals and Status for CYTD 2017

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	3	15

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	0	1	1	1	1	6

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	2	1	50%	100%
% of Admin Mod Permits issued final within 180 days	5	5	100%	100%

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2017.

- Permit Issuance Goals and Status:* The quantity of installation permit applications has reduced, so we have been able to focus on processing the renewal permits in the month of June, which are more time consuming. The permit writers have also been busy with enforcements, inspections, stack testing scheduled for this summer and annual report reviews. 1 TVPTO for Timken Gambrinus Steel Plant was issued Final in June! There are some backlogged permit reviews still on Terri's to-do list, but some progress was made in June. The remaining backlogged permit reviews will need to be prioritized to get completed next month to maintain our performance. All staff members are working very hard toward achieving their goals.

Summary of Final Issued Permits for 2nd Quarter 2017 Compared to Benchmarks

	Final Issued Permits*		
	Canton	Benchmark-High: Toledo	Benchmark-Low: Portsmouth
TVPTI-Initial Installation	1	1	0
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	2	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	2	0	0
NTVPTIO-Ch31 Modification	1	0	0
Total Installation Permits	4	3	0
TVPTO-renewal	1	1	0
FEPTIO-renewal	0	1	0
NTVPTIO-renewal	1	0	1
Total Renewals	2	2	1
TVPTI - Admin Modification	1	3	3
TVPTO-APA/MPM/SPM	1	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	2	0
Total Other Permits	2	5	3
Total PBRs	7	11	1
GRAND TOTAL	15	21	5

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- Quarterly Benchmark Comparison:* We have two Benchmarks: Toledo, which is about the same size jurisdiction with more staff; and Portsmouth which is a slightly smaller jurisdiction with about the same staff. Our goal is to achieve performance at the same level as our high benchmark, but to never fall below our low benchmark. This quarter our performance has slightly decreased compared to the last quarter since we are below our high benchmark, but we are still meeting the goal of being above our low benchmark. We are achieving 71% of our high benchmark's performance. There are still some permit reviews backlogged which will be a priority for the next quarter in order to maintain our performance levels.

Canton City Health Department

June Report 2017 (Meeting 07/24/2017)

Certificates Issued	JUN 2017	2017 YTD	2016 YTD
Death Certificates Issued	530	3,487	3,371
Birth Certificates Issued	881	5,495	5,027

*Births Total Residents & Nonresidents	JUN 2017	2017 YTD	2017 YTD
Births	353	1,984	
Unmarried Parent Births	188	995	50%
Births to Mothers aged 14 and under	-	-	-
Births to Mothers aged 15 - 17	6	40	2%
Births to Mothers aged 18 - 19	25	113	6%
Births to Mothers aged 20 - 24	81	469	24%
Births to Mothers aged 25 - 29	125	696	35%
Births to Mothers aged 30 - 34	72	440	22%
Births to Mothers aged 35 - 39	42	197	10%
Births to Mothers aged 40 - 44	2	29	1%
Births to Mothers aged 45 and over	-	-	-

Deaths in Canton City	JUN 2017	2017 YTD	YTD Male	YTD Female
Total	158	943	54%	46%
Deaths aged 0 - 9	6	14	64%	36%
Deaths aged 10 - 19	-	-	-	-
Deaths aged 20 - 29	7	26	81%	19%
Deaths aged 30 - 39	8	18	72%	28%
Deaths aged 40 - 49	10	36	61%	39%
Deaths aged 50 - 59	14	103	54%	46%
Deaths aged 60 - 69	30	217	64%	36%
Deaths aged 70 - 79	32	192	55%	45%
Deaths aged 80 and over	51	337	43%	57%

Based on the number of births and deaths registered for the month of June 2017.

City of Canton
Statement Of Cash Position

Report Date: 06/30/2017

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$149,482.63	\$0.00	\$12,275.86	\$2,008.24	\$12,448.19	\$149,310.30	\$5,900.15	\$143,410.15
2313 - Local Health Dept Prev Support	\$176,731.04	\$22,514.44	\$51,327.83	\$2,663.18	\$24,026.10	\$204,032.77	\$5,788.37	\$198,244.40
2314 - Family Health (476)	\$1,328,616.75	\$20,117.08	\$1,539,871.33	\$197,294.73	\$374,573.12	\$2,493,914.96	\$665,384.23	\$1,828,530.73
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,572.32	\$2,100.00	\$3,472.32
2316 - WIC Supplemental Health - FY 77	\$345,341.41	\$0.00	\$470,948.47	\$147,905.32	\$590,045.46	\$226,244.42	\$115,758.66	\$110,485.76
2317 - Local Health Assess & Accred Fnd	\$19,192.82	\$0.00	\$0.00	\$0.00	\$45.00	\$19,147.82	\$0.00	\$19,147.82
2318 - Local Aids Prevention	\$352,968.27	\$0.00	\$130,938.94	\$30,929.73	\$142,299.89	\$341,607.32	\$82,850.95	\$258,756.37
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$296,056.83	\$14,008.28	\$116,932.23	\$8,763.75	\$51,549.17	\$361,439.89	\$6,166.57	\$355,273.32
2321 - Immunization Action Grant	\$141,993.06	\$2,289.01	\$20,117.89	\$12,540.02	\$52,337.95	\$109,773.00	\$24,017.49	\$85,755.51
2322 - Dental Sealant 132T Grant	\$149,358.44	\$3,363.00	\$34,798.03	\$2,750.12	\$36,643.65	\$147,512.82	\$15,260.65	\$132,252.17
2323 - Personal Responsibility Ed Pr Fd	\$27,746.81	\$0.00	\$76,786.92	\$9,008.53	\$61,731.90	\$42,801.83	\$5,480.14	\$37,321.69
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$12,174.31	\$0.00	\$0.00	\$0.00	\$5,940.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$17,737.42	\$0.00	\$5,443.21	\$709.55	\$4,776.48	\$18,404.15	\$1,124.05	\$17,280.10
2328 - Public Health Infrastructure	\$46,923.04	\$9,923.71	\$112,466.47	\$14,796.84	\$120,484.50	\$38,905.01	\$36,882.40	\$2,022.61
2329 - Smoke Free Ohio	\$23,611.59	\$0.00	\$0.00	\$332.59	\$1,879.32	\$21,732.27	\$900.00	\$20,832.27
2331 - Air Pollution (134)	\$592,653.57	\$0.00	\$378,448.69	\$53,277.78	\$354,516.53	\$616,585.73	\$46,823.40	\$569,762.33
2332 - Air Pollution (135)	\$40,258.25	\$0.00	\$688.00	\$3,357.05	\$21,534.00	\$19,412.25	\$0.00	\$19,412.25
2335 - EARLY HEAD START	\$15,797.67	\$469.94	\$9,004.13	\$1,594.00	\$12,094.94	\$12,706.86	\$3,196.37	\$9,510.49
2351 - Food Service (055)	\$62,873.52	\$1,866.00	\$243,044.25	\$13,755.57	\$100,687.81	\$205,229.96	\$734.64	\$204,495.32
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,502.34	\$0.00	\$5,740.00	\$382.36	\$3,328.86	\$36,913.48	\$0.00	\$36,913.48
2354 - Solid Waste Disposal License	\$118,186.61	\$1,074.50	\$45,264.90	\$6,171.44	\$44,277.74	\$119,173.77	\$6,285.52	\$112,888.25
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.40	\$0.00	\$5,172.40

City of Canton
Statement Of Cash Position

Report Date: 06/30/2017

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$18,888.12	\$0.00	\$520.00	\$249.64	\$1,660.36	\$17,747.76	\$0.00	\$17,747.76
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,982,175.72	\$75,625.96	\$3,254,617.15	\$508,490.44	\$2,016,880.97	\$5,219,911.90	\$1,024,653.59	\$4,195,258.31
Fund Category 1 - Governmental Funds Subtotal:	\$3,982,175.72	\$75,625.96	\$3,254,617.15	\$508,490.44	\$2,016,880.97	\$5,219,911.90	\$1,024,653.59	\$4,195,258.31
Grand Total:	\$3,982,175.72	\$75,625.96	\$3,254,617.15	\$508,490.44	\$2,016,880.97	\$5,219,911.90	\$1,024,653.59	\$4,195,258.31

City of Canton
Budget by Fund Category Report
 06/30/2017

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$237,100.00	\$0.00	\$237,100.00	\$1,866.00	\$0.00	\$275,554.25	(\$38,454.25)	116%	\$252,525.89
53 - Intergovernmental revenue	\$4,950,033.00	\$0.00	\$4,950,033.00	\$58,677.18	\$0.00	\$2,859,459.39	\$2,090,573.61	58%	\$4,759,197.21
54 - Charges for services	\$273,100.00	\$0.00	\$273,100.00	\$15,044.28	\$0.00	\$118,228.95	\$154,871.05	43%	\$219,105.85
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	\$38.50	\$0.00	\$1,374.56	(\$1,374.56)	+++	\$4,690.74
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals	\$5,500,233.00	\$0.00	\$5,500,233.00	\$75,625.96	\$0.00	\$3,254,617.15	\$2,245,615.85	59%	\$5,275,519.69
Expense									
61 - Salary and benefits	\$1,950,889.00	\$0.00	\$1,950,889.00	\$140,004.86	\$0.00	\$919,041.21	\$1,031,847.79	47%	\$1,731,961.68
62 - Payroll fringes	\$862,285.00	\$0.00	\$862,285.00	\$31,905.23	\$0.00	\$209,880.96	\$652,404.04	24%	\$730,079.08
70 - Services	\$2,128,071.00	\$552,257.60	\$2,680,328.60	\$323,869.92	\$927,625.92	\$758,489.45	\$994,213.23	63%	\$1,410,151.02
71 - Utilities	\$7,944.00	\$2,610.77	\$10,554.77	\$859.42	\$4,069.32	\$2,779.45	\$3,706.00	65%	\$5,392.18
73 - Supplies	\$330,799.00	\$12,625.00	\$343,424.00	\$6,866.94	\$71,745.71	\$59,100.22	\$212,578.07	38%	\$149,896.67
74 - Refunds, claims and reimbursements	\$16,400.00	\$961.77	\$17,361.77	\$578.75	\$227.74	\$13,721.17	\$3,412.86	80%	\$14,879.19
75 - Capital Outlay	\$89,407.00	\$20,128.98	\$109,535.98	\$3,400.00	\$0.00	\$25,192.19	\$84,343.79	23%	\$14,283.46
77 - Other	\$86,831.00	\$20,242.31	\$107,073.31	\$1,005.32	\$20,984.90	\$28,676.32	\$57,412.09	46%	\$23,715.09
Revenue Totals:	\$5,500,233.00	\$0.00	\$5,500,233.00	\$75,625.96	\$0.00	\$3,254,617.15	\$2,245,615.85	59%	\$5,275,519.69
Expenditure Totals:	\$5,472,626.00	\$608,826.43	\$6,081,452.43	\$508,490.44	\$1,024,653.59	\$2,016,880.97	\$3,039,917.87	50%	\$4,080,358.37
1 - Governmental Funds Net Totals:	\$27,607.00	(\$608,826.43)	(\$581,219.43)	(\$432,864.48)	(\$1,024,653.59)	\$1,237,736.18	(\$794,302.02)		\$1,195,161.32
Revenue Grand Totals:	\$5,500,233.00	\$0.00	\$5,500,233.00	\$75,625.96	\$0.00	\$3,254,617.15	\$2,245,615.85	59%	\$5,275,519.69
Expenditure Grand Totals:	\$5,472,626.00	\$608,826.43	\$6,081,452.43	\$508,490.44	\$1,024,653.59	\$2,016,880.97	\$3,039,917.87	50%	\$4,080,358.37
Grand Totals:	\$27,607.00	(\$608,826.43)	(\$581,219.43)	(\$432,864.48)	(\$1,024,653.59)	\$1,237,736.18	(\$794,302.02)		\$1,195,161.32



Budget by Account Classification Report

Through 06/30/17
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	23,000.00	.00	23,000.00	.00	.00	19,920.38	3,079.62	87	24,674.31
Charges for services	440,850.00	.00	440,850.00	38,519.00	.00	243,394.80	197,455.20	55	446,796.95
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other misc revenue	7,500.00	.00	7,500.00	791.50	.00	5,101.33	2,398.67	68	9,157.60
REVENUE TOTALS	\$471,350.00	\$0.00	\$471,350.00	\$39,310.50	\$0.00	\$268,416.51	\$202,933.49	57%	\$480,628.86
EXPENSE									
Salary and benefits	1,021,770.00	.00	1,021,770.00	71,536.90	.00	476,829.69	544,940.31	47	1,054,745.66
Payroll fringes	442,390.00	.00	442,390.00	139,477.46	.00	277,333.57	165,056.43	63	509,476.83
Services	114,857.00	7,294.29	122,151.29	4,691.35	43,860.49	45,803.47	32,487.33	73	138,263.42
Utilities	39,896.00	1,484.26	41,380.26	2,769.11	24,162.65	16,977.13	240.48	99	36,196.24
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	59,942.00	1,486.59	61,428.59	1,026.03	18,019.63	28,165.42	15,243.54	75	52,373.58
Refunds, claims and reimbursements	290,000.00	1,774.60	291,774.60	287.50	2,092.50	117,528.84	172,153.26	41	262,838.42
Capital Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other	10,371.00	454.74	10,825.74	3,198.69	60.00	6,226.53	4,539.21	58	5,942.05
Advance out - due to other fund	54,335.00	.00	54,335.00	.00	.00	.00	54,335.00	0	.00
EXPENSE TOTALS	\$2,035,570.00	\$12,494.48	\$2,048,064.48	\$222,987.04	\$88,195.27	\$970,873.65	\$988,995.56	52%	\$2,061,845.20
Fund 1001 - General Operating Totals									
REVENUE TOTALS	471,350.00	.00	471,350.00	39,310.50	.00	268,416.51	202,933.49	57%	480,628.86
EXPENSE TOTALS	2,035,570.00	12,494.48	2,048,064.48	222,987.04	88,195.27	970,873.65	988,995.56	52%	2,061,845.20
Fund 1001 - General Operating Totals	(\$1,564,220.00)	(\$12,494.48)	(\$1,576,714.48)	(\$183,676.54)	(\$88,195.27)	(\$702,457.14)	(\$786,062.07)		(\$1,581,216.34)
Grand Totals									
REVENUE TOTALS	471,350.00	.00	471,350.00	39,310.50	.00	268,416.51	202,933.49	57%	480,628.86
EXPENSE TOTALS	2,035,570.00	12,494.48	2,048,064.48	222,987.04	88,195.27	970,873.65	988,995.56	52%	2,061,845.20
Grand Totals	(\$1,564,220.00)	(\$12,494.48)	(\$1,576,714.48)	(\$183,676.54)	(\$88,195.27)	(\$702,457.14)	(\$786,062.07)		(\$1,581,216.34)

Canton City Health Department

June 2017 Report (Meeting 07/24/17)

QUALITY IMPROVEMENT

On a quarterly basis, the Quality Improvement Committee provides a written update to the Board of Health as to the progress of QI Plan goals and objectives and completed QI project outcomes per the 2016-2017 QI Plan 800-015-P approved on 06/09/2016.

PROGRESS OF QI PLAN GOALS AND OBJECTIVES:

- *QI Goals with deadlines within 2nd quarter 2017 (04/01/2017-06/30/2017) due to extensions:*
 - Develop/find QI skill assessment and conduct assessment due 06/30/2017
 - The QIC developed their own QI Skills Assessment, which is a 2 part assessment. The first part asks if the employee has existing QI experience. If they do, they go on to the second part of the assessment. If they don't, they are determined to need the QI 101 Training.
 - The first part of the QI assessment format was developed in April. The first part assessment was conducted on all employees via Survey Monkey format sent on 04/21/17. The results were compiled in May 38.3% of current CCHD employees already had prior QI experience and/or training.
 - The second part of the QI assessment format was developed and finalized by the QIC on 06/21/17. This was then placed in an electronic format for conducting the assessment on employees with QI experience, which was sent to those employees on 06/30/17. The results of that assessment will be compiled to show what level of QI skills each employee has.
 - Goal Completed 06/30/17
 - Develop QIPT PDCA implementation structure for QIPT meetings due 06/30/2017:
 - The QIC selected the resources from LeanOhio as fitting our needs.
 - Compiling the documents to use still needs completed. Also, purchase of supplies to use during projects still needs completed.
 - Goal deadline extended to 09/30/2017.
 - Develop QIPT Charter for each QIPT due 06/30/2017.
 - The QIC developed the final QIPT Charter form as of 4/26/2017.
 - As part of the QIPT PDCA implementation structure goal above, the QIPT will complete their QIPT Charter form. Since the QIPT Implementation structure is not completed, the QIPT have not been initiated yet, and therefore, the QIPT Charters have not been completed yet.
 - Goal deadline extended to 09/30/2017.
 - Find free QI Tool training modules for QIPT members by 06/30/2017
 - The QIC reviewed resources available online to fulfill this requirement. Resources from LeanOhio were selected as fitting our needs, but the resources still need cleaned up for using. This training will be completed during the QIPT meetings.
 - Goal deadline extended to 09/30/2017.

- Find free QI 101 introduction training & conduct training due 06/30/2017
 - This training needed to be conducted for all staff that don't have introductory QI skills. The determination of QI skill level is with the first part of the QI Skills Assessment, which results were compiled in May 2017.
 - An email was sent to all employees needing the QI 101 training on 06/15/2017 to be complete the online training by 06/29/2017.
 - Goal Completed 06/29/2017.
- Develop and implement Performance Management System (PMS) due 06/30/2017
 - Assigned to the Accreditation Domain 9 Team. The Domain 9 Team was actively progressing toward this goal during 4th quarter 2016, but was delayed due to data requested delays and staffing shortages. The CCHD Mission, Vision, and Values are needed to continue this work, but are being revised by Domain 5 and won't be final until 3rd quarter 2017, so delayed progress. This will need to be focused on during the 3rd quarter 2017.
 - A free trial of the PMS software named VMSG Dashboard was trialed during June 2017 by a committee of individuals impacted by the PMS system. The spreadsheet version of the PMS system that Stark County Health Department uses is also under trial in June 2017. A decision will be made in the 3rd quarter 2017 as to which to use to help with the finalization of the PMS.
 - Goal deadline extended to 09/30/2017.
- *QI Goals with deadlines within 4th quarter 2017 (10/01/2017-12/31/2017):*

Note: All these goals are more than 5 months away, so no progress is needed on them at this time. They are all considered still on target.

 - Conduct advanced QI training for QIPT Consultant and any other interested staff by 12/31/2017.
 - Complete one QI project in an administrative area by 12/31/2017.
 - Complete one QI project in a program area by 12/31/2017.
 - Develop and conduct one customer satisfaction survey by 12/31/2017.

COMPLETED QI PROJECTS:

No QI Projects were completed during the 2nd quarter 2017. As specified above, the goal is to have two QI projects completed no later than 12/31/2017, which is still more than 5 months from now.



Public Health
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Canton City Health District

May 2017 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Archer, Amanda	PHEP Epi Quarterly Meeting	Columbus	06/29/2017
Butusov, Annie	Quarterly meeting to prevent infant mortality	Columbus	06/13/2017
Dria, Gua	Food Roundtable meeting	Medina	06/15/2017
McConnell, Patty	OEHA Planning Committee Meeting	Barberton	06/27/2017
Miller, Dawn	Quarterly meeting to prevent infant mortality	Columbus	06/13/2017
Morckel, Linda	Deliver ozone standards to Groveport Air Lab	Groveport	06/02/2017
Morckel, Linda	Pick up ozone standards from Mr. Vu of Ohio EPA	Seville	06/06/2017

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Archer, Amanda	2017 MCH EPI Training Course	Clearwater, FL	06/11 - 06/17/2017	2314 301001 77240
Boley, Jessica	Nutrition and Breastfeeding Advisory Council	Columbus	6/2/2017	2316 301001 77240
Butusov, Annie	FIMR Training and Orientation	Pickerington	06/04 - 06/06/2017	2314 301001 77240
Butusov, Annie	Annual Summer Program in Population Health	Columbus	06/18 - 06/23/2017	2314 301001 77220 / 77240
Frank, Janet	Breastfeeding Training for Outpatient Supporters	Columbus	06/26 - 06/28/2017	2316 301001 77240
Hampton, David	APTI Intermediate Permitting	Columbus	06/20 & 21/2017	2331 301001 77240
Jones, Ron	APTI Intermediate Permitting	Columbus	06/20 & 21/2017	2331 301001 77240
Miller, Dawn	Ohio Institute for Equity in Birth Outcomes	Columbus	06/27 - 06/30/2017	2314 301001 77240
Norman, Sam	APTI Intermediate Permitting	Columbus	06/20 & 21/2017	2331 301001 77240